



Webster Township Planning Commission

July 19, 2017 7:00 PM

Webster Township Hall
5665 Webster Church Road
Dexter, Michigan 48130

Agenda

1. Call to Order
2. Roll Call: Charles Estleman, George Goodman, Tammy Koch, Erica Perry, John Westman; Paul Zalucha; Andrea Zamansky
3. Approval of Agenda
4. Approval of Minutes for June 21, 2017 Meeting
5. Township Board Report
6. Zoning Administrator Report
7. PDR Report
8. Public Participation
9. Action Items:
 - (a) Dexter United Methodist Church: Set Public Hearing date for property work
 - (b) Materials regarding Requests for Rezoning or Special Land Use approvals:
 - i. Comments on Draft Process Flow Charts
 - ii. Comments on Draft Application Checklist
10. Discussion Items
 - (a) Zoning Ordinance discussion: Definition of "Seasonal Agri-tourism," and related provisions
 - (b) Zoning Ordinance, Land Division Ordinance and Private Road Ordinance discussion: Definition of "Township Engineer"
11. Public Participation
12. Informational Items / Correspondence
13. Adjournment

DEFINITION OF “TOWNSHIP ENGINEER”

The Zoning Ordinance and Land Division Ordinance use the defined term “Township Engineer” in many places, but this term is not defined in either Ordinance.

- This term should be defined in both Ordinances.

The Private Road Ordinance also uses the term “Township Engineer,” and defines the term as follows (p. 3):

“Township Engineer - An engineer appointed by the Township Board to the position of Township Engineer or any other person authorized by the Township Board to perform the duties of Township Engineer as set forth in this ordinance.”

- We should confirm that this is the correct and intended definition of this term.
- Whatever is the correct definition of this term, it should be included in all three Ordinances.

Questions:

- Is there a “Township Engineer” on staff at Webster Township, appointed by the Township Board?
- If there is not, has the Township Board authorized a particular individual or firm to serve as the Township Engineer under the Zoning Ordinance, Land Division Ordinance and Private Road Ordinance?
 - If yes, then we may wish to keep the current definition from the Private Road Ordinance, and include comparable definitions in the Zoning Ordinance & Land Division Ordinance.
 - If no, then who is intended to be the “Township Engineer”?
 - Is it one identified individual?
 - One firm?
 - Different people or different firms hired by the Township from time to time, for different projects, as needed?

Whatever the intention is, it should be reflected in the defined term “Township Engineer” for all three Ordinances.