



**Webster Township Regular Board Meeting  
October 16, 2018, 7:00 P.M.**

The Webster Township Board Meeting was called to order at 7:00 p.m. by Clerk Barbara Calleja on October 16, 2018 at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130.

Members present: Supervisor: John Kingsley absent, Clerk: Barbara Calleja, Treasurer: Carol Whitney, Trustees: Gary Koch, John Scharf, John Westman, Richard Kleinschmidt, Zoning Administrator: Randy Raiford, Deputy Clerk: Donna Whitney, Assessor: Bill Sinkule, and 6 citizens.

**Meeting opened with the Pledge of Allegiance to the flag**

Motion Scharf second Koch to nominate trustee Rick Kleinschmidt to chair tonight's meeting.  
All ayes and carried.

Motion Koch second Calleja to approve the minutes of the Webster Township Board of Trustees Regular Meeting held on September 18, 2018.

All ayes and carried.

**Supervisor Remarks - none**

**Dexter Community fund Presentation-Julie Schumaker**

**Agenda**

Motion Westman second Whitney to approve the agenda as presented.

All ayes and carried.

**Call to the public - none**

**Reports**

**A. Treasurer's Report**

Motion Calleja second Scharf to accept the Treasurer's report and pay bills as presented, as well as those anticipated bills received before the November 20, 2018 meeting.

Roll call vote, all ayes and carried.

**B. Planning Commission**

Report received.

**C. Parks & Recreation Committee**

No report received.

**D. Zoning Inspectors Report**

Report received.

**E. Sheriff's Report**

Report received.



**F. Zoning Board of Appeals**

No report received.

**G. PDR Committee**

Report received.

**H. Fire Department**

Report received.

**I. WAVE**

Report received.

**Old Business**

**A. Procurement Policy**

Motion Scharf second Westman to postpone adopting a Procurement Policy until the November Board meeting.

All ayes and carried.

**New Business**

**A. Master Deed Arlington woods**

Motion Koch second Whitney to approve the Master Deed for Arlington Woods.

Roll call vote, all ayes and carried.

**B. Snow Removal**

Motion Kleinschmidt second Koch to postpone a snow removal vote until the November board meeting.

All ayes and carried.

**C. Kowalk Escrow Return**

Motion Scharf second Calleja to approve the return of the Kowalk Escrow in the amount of \$5000.00.

Roll call vote, all ayes and carried.

**D. Assessor Policy**

Motion Koch second Whitney to adopt Policy No. 05-18: Personal property canvass policy.

Roll call vote, all ayes and carried.

Motion Calleja second Whitney to adopt Policy No. 06-18: Procedures for granting and removing real property exemptions.

Roll call vote, all ayes and carried.

**Correspondence**

**Call to Public**

**Concerns of the Board Members**

**Adjourn**

Motion Koch second Scharf to adjourn the meeting at 8:46 p.m. All ayes and carried.

Respectfully submitted, Barbara Calleja, Clerk