



**Webster Township Regular Board Meeting
January 17, 2017**

The Webster Township Board Meeting was called to order at 7:00 pm, by Supervisor John Kingsley on January 17, 2017 at the Township Hall, 5665 Webster Church Road Dexter, MI 48130.

Members present: Supervisor: John Kingsley, Clerk: Barbara Calleja, Treasurer: Carol Whitney, Trustees: Gary Koch, John Scharf, John Westman, Richard Kleinschmidt-absent. Zoning Administrator: Randy Raiford, Deputy Clerk: Donna Whitney, and 4 citizens.

Meeting opened with the Pledge of Allegiance to the flag

Approve Minutes

Motion Koch second Westman to approve the minutes as presented of the Webster Township Board of Trustees Regular Board Meeting on December 20, 2016. All ayes, and carried.

Supervisor Remarks

Agenda

Motion Westman second Whitney to approve the agenda as amended to include a PDR appraisal request as item D under New Business.

All ayes and carried.

Call to Public

Reports

A. Treasurer's Report:

Motion Calleja second Koch to accept Treasurer's report and pay bills as presented, as well as those anticipated bills received before the February 21, 2017 meeting.

Roll call vote, all ayes, Kleinschmidt absent. Motion carried.

B. Planning Commission:

Report received.

C. Parks & Recreation Committee:

No report received.

D. Zoning Inspectors Report:

Report received.

E. Sheriff's Report

Report received.

F. Zoning Board of Appeals:

Report received.

G. PDR Committee:

Report received.

H. Fire Department:

Report received.

I. WAVE

No report received.



Old Business:

New Business:

A. 2017 Poverty Exempt Guidelines

Motion Koch second Calleja to approve resolution #01 A-17 regarding Poverty Exemption guidelines.

Roll call vote, all ayes, Kleinschmidt absent. Motion carried.

B. Cornerstone Design Inc. Invoice

Motion Kingsley second Westman to pay Cornerstone Design Inc. \$25,127.50 for designs and planning for a Webster Township Fire Station.

Roll call vote, all ayes, Kleinschmidt absent. Motion carried.

C. Budget Amendments

Motion Koch second Whitney to approve the budget amendments with the exception of the treasurer line item.

Roll call vote, all ayes, Kleinschmidt absent. Motion carried.

D. PDR appraisal

Motion Westman second Koch to approve expenditure of up to \$2500 for an appraisal on property #2015-3. Roll call vote, all ayes, Kleinschmidt absent. Motion carried.

Correspondence

Call to Public

Adjourn

Motion Koch second Whitney to adjourn the meeting at 8:12 pm.

All ayes and carried.

Respectfully submitted,

Barbara Calleja



**Webster Township Regular Board Meeting
February 21, 2017**

The Webster Township Board Meeting was called to order at 7:00 pm, by Supervisor John Kingsley on February 21, 2017 at the Township Hall, 5665 Webster Church Road Dexter, MI 48130.

Members present: Supervisor: John Kingsley, Clerk: Barbara Calleja, Treasurer: Carol Whitney, Trustees: Gary Koch, John Scharf-absent, John Westman, Richard Kleinschmidt, Zoning Administrator: Randy Raiford, Deputy Clerk: Donna Whitney, and 25 citizens.

Meeting opened with the Pledge of Allegiance to the flag

Approve Minutes

Motion Westman second Koch to approve the minutes as presented of the Webster Township Board of Trustees Regular Board Meeting on January 17, 2017. All ayes. Motion carried.

Supervisor Remarks

Agenda

Motion Koch second Kleinschmidt to approve the agenda as presented. All ayes. Motion carried.

Call to Public

Reports

A. Treasurer's Report

Motion Calleja second Kleinschmidt to accept Treasurer's report and pay bills as presented, as well as those anticipated bills received before the March 21, 2017 meeting.

Roll call vote, all ayes, Scharf absent. Motion carried.

B. Planning Commission

No report received (February meeting has not yet taken place).

C. Parks & Recreation Committee

No report received.

D. Zoning Inspectors Report

Report received.

E. Sheriff's Report

Report received.

F. Zoning Board of Appeals

Report received.

G. PDR Committee

Report received.

H. Fire Department

Report received.

I. WAVE

Report received.

J. Assessor Report

Report received.



Old Business:

New Business:

A. Murphy Trailer Permit

Motion Koch second Westman to approve the Murphy Temporary Structure Permit for Fiscal Year 2017. All ayes. Motion carried

B. Draft Nuisance Ordinance/Randy

Discussion on proposal to revise the current public nuisance ordinance. Board asked to offer their suggestions to the Zoning Administrator.

C. St. Joseph Summer Festival Permit

Motion Koch second Westman to issue St. Joseph Parish a Festival Permit for their Annual Summer Festival to be held July 14-16, 2017. Roll call vote, all ayes, Scharf absent. Motion carried.

D. Annual Policy

Motion Koch second Calleja to accept the Annual Policy for Fiscal Year 2017-2018. All ayes, Scharf absent. Motion carried.

E. Invasive Mute Swan Resolution #02-17

Motion Westman second Kingsley to approve resolution #02-17: Invasive Mute Swan control. Roll call vote, Whitney nay, Calleja nay, Kleinschmidt nay, Koch nay, Kingsley aye, Westman aye, Scharf absent, Motion failed.

F. Draft Budget

Discussion on draft budget document to be used for a future public hearing.

G. Compensation Commission

No report received.

H. Mill Creek Escrow Refund

Motion Kingsley second Westman to refund Mill Creek Outdoor Adventure the balance remaining in their escrow fund, in the amount of \$538.07. Roll call vote, all ayes, Scharf absent. Motion carried.

I. PDR Motions

Motion Westman second Calleja to approve the expenditure of PDR funds not to exceed \$47,100 for the purchase of development rights through a conservation easement on property identified in application 2009-3. Roll call vote, all ayes, Scharf absent. Motion carried..

Motion Westman second Koch to approve the expenditure of PDR funds not to exceed \$15,000 for the purchase of development rights through a conservation easement on property identified in application 2011-4. Roll call vote, all ayes, Scharf absent. Motion carried.



Motion Westman second Koch to approve the expenditure of PDR funds not to exceed \$206,630 for the purchase of development rights through a conservation easement on property identified in application 2015-1. Roll call vote, all ayes, Scharf absent. Motion carried.

J. PDR Consultant Contract

Motion Koch second Westman to approve the independent contract agreement between Webster Township and Treemore Ecology and Land Services, Inc. starting April 1, 2017.

Roll call vote, Westman aye, Whitney aye, Kingsley nay, Calleja aye, Kleinschmidt aye, Koch aye, Scharf absent, Motion carried.

K. Closed Session with Township attorney/Litigation

Motion Kingsley second Westman to move into a Closed Session to discuss litigation with the Webster Township attorney at 8:30 p.m.

All ayes. Motion carried.

Motion Koch second Kleinschmidt to reopen the Regular Session at 9:42 p.m.

All ayes. Motion carried.

Correspondence

Call to Public

Adjourn

Motion Kleinschmidt second Koch to adjourn the meeting at 9:45 p.m. All ayes and carried.

Respectfully submitted,

Barbara Calleja, Clerk



**WEBSTER TOWNSHIP BOARD OF TRUSTEES
SPECIAL MEETING - MARCH 7, 2017**

The Webster Township Board of Trustees Special Meeting was called to order at 6:30 pm, by Supervisor Kingsley on March 7, 2017 at the Township Hall, 5665 Webster Church Road Dexter, MI 48130.

Members present: Supervisor: John Kingsley, Clerk: Barb Calleja-absent, Treasurer: Carol Whitney, Trustees: Gary Koch, Richard Kleinschmidt, John Scharf, John Westman-absent, Zoning Administrator: Randy Raiford, Deputy Clerk: Donna Whitney, Washtenaw County Road Commissioners: Doug Fuller, Barbara Fuller, Bill McFarlane, Washtenaw County Road Commission Staff: Roy Townsend, Jim Harmon, Tony Grubb, Roy Townsend, Ken Harris, and 16 citizens.

A summary of 2017 Maintenance and Project Activities.

Proposed 2017 Local Road Projects and Dust Control Program, and Matching Fund Allocations.

Call to Public

Motion Koch second Scharf to move into a Closed Session to discuss ongoing litigation, at 7:20 p.m. All ayes. Motion carried.

Motion Koch second Whitney to reopen the Regular Session at 8:40 p.m. All ayes. Motion carried.

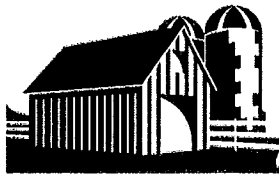
Call to Public

Adjourn

Motion Kleinschmidt second Koch to adjourn meeting at 8:41 p.m. All ayes, and carried

Respectfully submitted

Barbra Calleja, Clerk
Webster Township



WEBSTER TOWNSHIP

Webster Township Regular Board Meeting March 21, 2017

The Webster Township Board Meeting was called to order at 7:00 pm, by Supervisor John Kingsley on March 21, 2017 at the Township Hall, 5665 Webster Church Road Dexter, MI 48130.

Members present: Supervisor: John Kingsley, Clerk: Barbara Calleja, Treasurer: Carol Whitney, Trustees: Gary Koch, John Scharf, John Westman, Richard Kleinschmidt, Zoning Administrator: Randy Raiford, Deputy Clerk: Donna Whitney, and 12 citizens.

Meeting opened with the Pledge of Allegiance to the flag

Approve Minutes

Motion Koch second Kleinschmidt to approve the minutes as presented of the Webster Township Board of Trustees Regular Board Meeting on February 21, 2017, the Webster Township Board of Trustees Special Meeting and Closed Session on March 7, 2017. Roll call vote, all ayes. Motion carried.

Supervisor Remarks

Agenda

Motion Westman second Koch to approve the agenda as presented. Roll call vote, all ayes. Motion carried.

Call to Public

Public Hearing FY 2018 Budget

Reports

A. Treasurer's Report

Motion Calleja second Koch to accept Treasurer's report and pay bills as presented, as well as those anticipated bills received before the April 18, 2017 meeting.
Roll call vote, all ayes.. Motion carried.

B. Planning Commission

Report received

C. Parks & Recreation Committee

No Report received.

D. Zoning Inspectors Report

Report received

E. Sheriff's Report

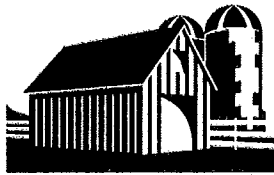
Report received.

F. Zoning Board of Appeals

No report received.

G. PDR Committee

Report received.



WEBSTER TOWNSHIP

H. Fire Department

Report received.

I. WAVE

Report received.

Old Business:

New Business:

A. Compensation Commission Report

Motion Scharf second Koch to accept the Webster Township Compensation Commission's Report and adopt their recommendations for the fiscal year beginning April 1, 2017.

Roll call vote, all ayes, Motion carried.

B. Budget FY 2018

Motion Westman Second Koch to accept the FY 2018 budget as outlined in the spread sheet, amended to include the additional line items detailed below, and amended to increase the PDR legal fees from \$5000 to \$6000 (line item 211-294-804.000), based on a general fund millage of 0.7717, public safety millage of 1.9816 and PDR millage of 0.4953

101-412-706.000 Property Inspection Hourly increase to \$15,000 (FY 2017 = \$10,000)

101-412-711.001 Professional Development PC \$2,000

101-412-711.002 Professional Development ZA \$ 500

101-412-711.003 Professional Development ZA \$ 500

101-412-715.000 FICA ZA \$3,975

101-412-715.001 FICA Property Inspection Hourly \$1,150

101-412-715.002 FICA PC \$1,110

101-412-715.003 FICA ZBA \$ 155

101-412-901.000 Printing Zoning \$ 250

101-412-901.001 Printing PC \$ 250

Roll call vote, all ayes. Motion carried

C. Budget Policies FY 2018

Motion Koch second Scharf to approve FY 2018 Budget Policies.

Roll call vote, all ayes, Motion carried.

D. Wage Policies FY 2018

Motion Westman second Koch to approve FY 2018 Wage Policies for Appointed Boards as presented. Roll call vote, all ayes, Motion carried.



WEBSTER TOWNSHIP

E. Consideration of Fiber Technologies Networks Metro Act Permit Application

Motion Koch second Kleinschmidt to approve the METRO Act Permit Application revised April 6, 2012 for Fiber Technologies Networks, L.L.C. Roll call vote, all ayes, Motion carried.

F. Zoning Ordinance Amendments

Motion Scharf second Kingsley to approve ordinance #01-17 to accept the recommendations of the Planning Commission to change the language of the Webster Township Zoning Ordinance, with two changes. In Section 2 Paragraph 7 strike the words *carries high volumes of traffic at relatively high speeds*, and in Section 2 Paragraph 11 strike the words *two (2) or three (3)* and replace it with the words *a maximum of three*. Roll call vote, all ayes, Motion carried.

G. WCRC 2017 Dust Control Agreement

Motion Koch second Whitney to approve the agreement with the Washtenaw County Road Commission for Dust Control in the amount of \$21,492.90. Roll call vote, all ayes, Motion carried.

H. Roadside Spring Clean Up

Motion Kingsley second Kleinschmidt to hold Webster Township spring roadside clean up on Saturday, April 8. All Ayes Motion carried.

I. Winery Discussion

Motion Westman second Calleja to indefinitely postpone the discussion directing the Planning Commission to pursue amending the Zoning Ordinance to allow a winery/vineyard agri-business. Roll call vote, all ayes Motion carried.

J. Insurance Renewal

Motion Kingsley second Westman to pay Decker Agency \$10,214.00 for our Public Entity Insurance, effective 4/1/2017 to 4/1/2018. Roll call vote, all ayes, Motion carried.

K. Gordon Hall Festival Permit

Motion Koch second Calleja to approve a festival permit for the Dexter Area Historical Society's Gordon Hall Days at Gordon Hall, June 17-18, 2017. All ayes, Motion carried.

L. Planning Commission Appointment/Term Expires January 2019

Kingsley appoints Tammy Koch to the Webster Township Planning Commission to finish the term expiring January 2019. Roll call vote, Kingsley aye, Calleja aye, Whitney aye, Koch aye, Scharf nay, Westman aye, Kleinschmidt aye, Motion carried.

M. Resolution #04-17 Acceptance of Webster Township Historical Society Property

Motion Kingsley second Kleinschmidt to accept Resolution #04-17 accepting any and all property of the Webster Township Historical Society in the event that the Historical Society dissolves. Roll call vote, all ayes, Motion carried.

Correspondence

Adjourn

Motion Kleinschmidt second Koch to adjourn the meeting at 9:45 p.m. All ayes and carried.
Respectfully submitted, Barbara Calleja, Clerk



WEBSTER TOWNSHIP

Webster Township Public Hearing FY 2018 Budget

March 21, 2017

Members present: Supervisor: John Kingsley, Clerk: Barbara Calleja, Treasurer: Carol Whitney, Trustees: Gary Koch, John Scharf, John Westman, Richard Kleinschmidt, Zoning Administrator: Randy Raiford, Deputy Clerk: Donna Whitney, and 12 citizens.

Public Hearing FY 2018 Budget

Kingsley opens Public Hearing at 7:10 p.m.

Board member comments:

Koch – Asked about budget insert note stating there was a possibility of keeping the office closed on Fridays but having some employees work.

Kingsley - Not necessary at this time.

Westman –Question on Capital Improvement transfer.

Kingsley- Treated it the same as in the past. We transferred \$200,000 from General Fund to Capital Improvement Fund. Expenses taken out were we incurred since the end of the fiscal year relating to the proposed fire hall.

Whitney - We talked about just leaving the \$200,000 in General Fund, do we still want to do that? We could do that in the framework of the budget and move it back at a later date as a budget amendment if a fire house happens.

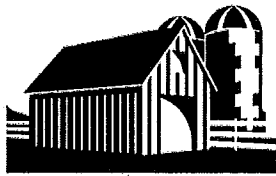
Kleinschmidt – We could keep it in but we don't need to spend it. Also - We cannot continue to give such generous employee increases each year. Got us into trouble in the past. These are good wages for 40 a hour work week, not 32.

Kingsley – When we did the budget for the assessor it allows for a level 3 assessor which we may be required to have in a couple years. Was hard not to increase one employee and not increase other employees. We have the luxury of having an assessor here which meets the public needs which is good. Some townships hire assessors on a per parcel basis. Some large townships have a whole assessment department.

Koch – I did research and we pay more than some other smaller townships that also have level 3 assessors.

Kingsley - Our deputies are doing work other than their actual deputy work, and getting paid out of the appropriate line items.

Scharf – Is the assessor budget to take place AFTER level three is achieved?



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Kingsley - Example – when we hired Randy. Once certified, we agreed on a pay increase AFTER his certification.

Scharf – I echo Ricks sentiment as far as employee pay.

Kingsley – Anything over the 2.5% cost of living is a raise.

Whitney – We DO need to decide when the assessor gets the level three raise. Recommend we do the raise when the class is done.

Scharf – Why was the work being done by Rick and not the assessor.

Kingsley – AMAR needs to be up to date in 3 years. AMAR found things in error in software and in property visitation. Cliff used to do this. Missed lots of properties. We took more aggressive approach by visiting every property every 3 years. This is our new standard. We need to then do property visits every 5 years to meet AMAR standards.

Scharf – Could assessor do this work once we get caught up?

Kingsley – I don't envision we keep Rick forever, but want to see him go through an entire cycle in the township in case cliff missed some of those.

Scharf – How many hours does Rick work

Kingsley - 9-2 during school year. When we hired him he was just helping Randy and Bill, but now Randy and Bill have been busy with other things. There were 870 parcels that land values were not properly accounted for. Randy has done a lot of work on the zoning ordinance to get it less cumbersome, more understandable and easier to enforce. He does go out for the zoning inspections.

Scharf – Can we get monthly assessor report''

Kingsley – That might be boring, maybe quarterly.

Raiford – You can talk to Bill.

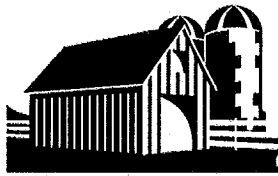
Bill – Come talk to me.

Westman – In the past, we have suggested that Bill come to some meetings.

Scharf – May be nice to hear what we got for our money that month.

Whitney – Bill did put a detailed report together a few months ago.

Koch - There is a big parking lot increase. Planning on doing something?



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Kingsley – The parking lot has issues, especially by the dumpsters and fire pad. Needs to be redone sometime in concrete or asphalt. This amount is not enough to do that, but at least we are setting some money aside. In 5 years will need to do something with the entire parking lot. It is better now since we asked Milligan not to push snow to the one corner.

Koch – Maybe the dumpster go somewhere else on the lot.

Westman – There is a significant budget increase in roads. Glad to see this. I would not like it to be spent in one place.

Scharf – I agree, but we should come up with a long term plan to maintain our gravel roads not just now but for the next 10 years.

Koch – I agree, but sometimes the Road Commission expects us to pay too much. We should have some say in what goes on. We do spend a lot on roads.

Kingsley – I was disappointed in the Road Commission spread sheet showing what the township spent. In past 10 years we were one of the highest in the county and the highest number dirt roads, but their spread sheet only showed 5 years. We had to pay for a \$410,000 bridge that probably was not necessary.

Westman - PDR asked for increase from \$5000 to \$6000 for an increase in legal fees. Most of that is behind us, so we probably won't need it all.

Public Comments –

No public comments.

Public Hearing closed at 7:40 p.m.



**Webster Township Regular Board Meeting
April 18, 2017**

The Webster Township Board Meeting was called to order at 7:00 pm, by Supervisor John Kingsley on April 18, 2017 at the Township Hall, 5665 Webster Church Road Dexter, MI 48130.

Members present: Supervisor: John Kingsley, Clerk: Barbara Calleja, Treasurer: Carol Whitney, Trustees: Gary Koch, John Scharf, John Westman, Richard Kleinschmidt, Zoning Administrator: Randy Raiford, Deputy Clerk: Donna Whitney, and 53 citizens.

Meeting opened with the Pledge of Allegiance to the flag

Approve Minutes

Motion Koch second Kleinschmidt to approve the minutes as amended of the Webster Township Board of Trustees Regular Board Meeting and the Webster Township Public Hearing FY 2018 Budget Meeting on March 21, 2017, amended to include a motion made by Whitney and seconded by Scharf to make the assessors pay raise effective upon completing his level 3 certification, and amended to correct New Business item B to read 101-412-711.003 Professional Development ZBA. All ayes. Motion carried.

Supervisor Remarks

Agenda

Motion Westman second Whitney to approve the agenda as amended adding item G, Planning Commission appointment; adjusting item E to say PDR Expenditure; and switching item A and B, making Dexter Senior Center item #A and Moratorium Resolution on Landing Strips item #B. All ayes. Motion carried.

Call to Public

Reports

A. Treasurer's Report

Motion Calleja second Koch to accept Treasurer's report and pay bills as presented, as well as those anticipated bills received before the May 16, 2017 meeting.
Roll call vote, all ayes. Motion carried.

B. Planning Commission

No report received

C. Parks & Recreation Committee

No Report received.

D. Zoning Inspectors Report

Report received

E. Sheriff's Report

Report received.



F. Zoning Board of Appeals

No report received.

G. PDR Committee

Report received.

H. Fire Department

Report received.

I. WAVE

Report received.

Old Business

A. Road Commission/Jennings Road

Motion Whitney second Scharf to approve the Washtenaw County Road Commission Jennings Road Improvement Project Agreement between Webster Township the Washtenaw County Parks and Recreation Commission, with Webster Township putting in a payment of not more than \$345,000. Roll call vote. Koch aye, Kleinschmidt aye, Scharf aye, Calleja aye, Kingsley nay, Whitney aye, Westman aye. Motion carried.

Motion Whitney second Koch to improve Valentine road between Jennings and Webster Church road in the amount not to exceed \$93,700. Motion withdrawn.

B. Detroit Winery Presentation

Motion Kleinschmidt, second Calleja to send this proposal to the Planning Commission for their recommendation as to whether or not to include a provision in our ordinance for wine tasting rooms in the agri-business district. Roll call vote. Calleja aye, Kingsley aye, Whitney aye, Westman nay, Koch aye, Kleinschmidt aye, Scharf nay. Motion carried.

New Business

A. Dexter Senior Center

Motion Westman second Koch to approve the expenditure of \$6000 to provide support for the residents of Webster Township through the Dexter Senior Center.
Roll call vote, all ayes. Motion carried.

B. Moratorium Resolution on Landing Strips

Motion Scharf second Westman to adopt Resolution #09-17 to impose a moratorium on the acceptance of any new applications for private landing strips in Webster Township.
Roll call vote. Westman aye, Whitney aye, Kingsley nay, Calleja aye, Scharf aye, Kleinschmidt aye, Koch aye. Motion carried



C. Resolution, Employee Raises and Retirement

Motion Whitney second Scharf to accept Resolution #05-17 for the Zoning Administrator/Property Inspectors salary of \$51,934.70 and retirement funding contribution at a rate of 5% and fringes as outlined in the Employee Handbook.

Roll call vote. Kleinschmidt aye, Scharf aye, Calleja aye, Kingsley aye, Whitney aye, Westman aye, Koch nay. Motion carried.

Motion Calleja second Scharf to accept Resolution #06-17 for the in house Assessors salary of \$57,767.67 and retirement funding contribution at a rate of 6% and fringes as outlined in the Employee Handbook, until Level III credentials are achieved, and \$62,767.67 thereafter, and retirement funding contribution at a rate of 6% and fringes as outlined in the Employee Handbook. Roll call vote. Scharf aye, Calleja aye, Kingsley aye, Whitney aye, Westman aye, Koch nay, Kleinschmidt aye. Motion carried.

Motion Westman second Whitney to accept Resolution #07-17 for the Deputy Treasurer salary of \$8000 at a rate of \$17 per hour. Roll call vote, all ayes. Motion carried

Motion Scharf second Koch to accept Resolution #08-17 for the Deputy Clerk salary of \$10,000 at a rate of \$17 per hour. Roll call vote, all ayes. Motion carried

D. Motorcycle Trials June 11 and September 24, 2017

Motion Kleinschmidt second Koch to allow observed trials motorcycle races on the Schwarck Farm, Whitmore Lake, on June 11 and again on September 24 if there are no complaints from June 11. All ayes. Motion Carried.

E. PDR Expenditure

Motion Westman second Whitney to approve the expenditure of PDR funds not to exceed \$50,000 for the purchase of development rights through a conservation easement on fifty two acres of agricultural property identified in application 2011-4.

Roll call vote, all ayes. Motion carried

F. Alternate ZBA Appointment

Motion Kingsley second Kleinschmidt to appoint Jerry Champine as the alternate for the Zoning Board of Appeals. All ayes. Motion carried.

G. Planning Commission Appointment

Motion Kingsley second Kleinschmidt to appoint Andrea Zamansky to the Webster Township Planning Commission to finish the term expiring January 2019. All ayes. Motion carried.

Correspondence

Call to Public

Adjourn

Motion Kleinschmidt second Koch to adjourn the meeting at 9:40 p.m. All ayes. Motion carried.

Respectfully submitted, Barbara Calleja, Clerk



WEBSTER TOWNSHIP

Webster Township Regular Board Meeting May 16, 2017

The Webster Township Board Meeting was called to order at 7:00 pm, by Supervisor John Kingsley on May 16, 2017 at the Township Hall, 5665 Webster Church Road Dexter, MI 48130.

Members present: Supervisor: John Kingsley, Clerk: Barbara Calleja, Treasurer: Carol Whitney, Trustees: Gary Koch, John Scharf, John Westman, Richard Kleinschmidt, Zoning Administrator: Randy Raiford, Deputy Clerk: Donna Whitney, and 19 citizens.

Meeting opened with the Pledge of Allegiance to the flag

Approve Minutes

Motion Koch second Kleinschmidt to approve the minutes as presented of the Webster Township Board of Trustees Regular Board Meeting on April 18, 2017. All ayes, motion carried.

Supervisor Remarks

Agenda

Motion Kleinschmidt second Whitney to approve the agenda as presented. All ayes, motion carried.

Call to Public

Reports

A. Treasurer's Report

Motion Calleja second Westman to accept Treasurer's report and pay bills as presented, as well as those anticipated bills received before the June 20, 2017 meeting.
Roll call vote. All ayes, motion carried.

B. Planning Commission

Report received

C. Parks & Recreation Committee

No Report received.

D. Zoning Inspectors Report

Report received

E. Sheriff's Report

Report received.

F. Zoning Board of Appeals

Report received.

G. PDR Committee

Report received.

H. Fire Department

Report received.

I. WAVE

No report received.

Old Business



New Business

A. W.A.V.E (Western-Washtenaw Area Value Express)

Motion Koch second Westman to approve Webster Townships contribution to W.A.V.E in the amount of \$12,750 for services for Webster Township Citizens.
Roll call vote. All ayes, motion carried.

B. N. Delhi Road Agreement

Motion Koch second Westman to approve the 2017 Webster Township Third Agreement with Washtenaw County Road Commission, in the amount of \$83,117.90 for work on North Delhi Road from Joy Road to Scio Twp line. Roll call vote. All ayes, motion carried.

C. Urban Cooperative Agreement

Motion Kingsley second Westman to approve renewal of a three year Urban County Cooperative Agreement with Washtenaw County, FY 2018-2020. All ayes, motion carried.

D. Comcast Agreement

Motion Westman second Koch to approve the signing of the Uniform Video Service Local Franchise Agreement with Comcast as presented at a rate of 5%. Roll call vote. All ayes, motion carried.

E. Personal Use of Devices for Township Business

Discussion on use of computers, cell phones, and other personal devices for township business.

F. ZBA Appointment

Motion Kingsley second Kleinschmidt to appoint planning commissioner Charles Estleman to the 1/19 term of Zoning Board of Appeals. All ayes, motion carried.

G. Fireworks Permit

Motion Calleja second Westman to approve the 2017 Nixon Fireworks Display on June 24, with a rain date June 25. All ayes, motion carried.

H. Attorney Fee for Removal of Landing Strips for Zoning Ordinance

Motion Scharf second Westman to approve an expense not to exceed \$1,500 to cover attorney fees for legal advice on removing Landing Strips from the township Zoning Ordinance.
Roll call vote. Westman aye, Whitney aye, Kingsley nay, Calleja aye, Scharf aye, Kleinschmidt aye, Koch aye. Motion carried.

Correspondence

Call to Public

Adjourn

Motion Kleinschmidt second Koch to adjourn the meeting at 7:55 p.m. All ayes. Motion carried.

Respectfully submitted,
Barbara Calleja, Clerk



**Webster Township Regular Board Meeting
June 20, 2017**

The Webster Township Board Meeting was called to order at 7:00 pm, by Supervisor John Kingsley on June 20, 2017 at the Township Hall, 5665 Webster Church Road Dexter, MI 48130.

Members present: Supervisor: John Kingsley, Clerk: Barbara Calleja, Treasurer: Carol Whitney, Trustees: Gary Koch, John Scharf, John Westman, Richard Kleinschmidt, Zoning Administrator: Randy Raiford, Deputy Clerk: Donna Whitney, and 9 citizens.

Meeting opened with the Pledge of Allegiance to the flag

Approve Minutes

Motion Koch second Kleinschmidt to approve the minutes as presented of the Webster Township Board of Trustees Regular Board Meeting on May 16, 2017. All ayes, motion carried.

Supervisor Remarks

Agenda

Motion Calleja second Koch to approve the agenda as amended to move SRSLY Dexter to the July meeting; add on #F4 – Hart Software Agreement, add on #I – Webster Historical Society; and add on #J – Washtenaw County Road Commission Invoice. All ayes, motion carried.

Audit FY 2016 Pfeffer, Hanniford & Palka

Motion Kleinschmidt second Westman to accept the FY 2016 Audit Report as presented so it can be forwarded to the state. Roll call vote. All ayes, motion carried.

Call to Public

Reports

A. Treasurer's Report

Motion Calleja second Koch to accept Treasurer's report and pay bills as presented, as well as those anticipated bills received before the July 18, 2017 meeting.
Roll call vote. All ayes, motion carried.

B. Planning Commission

Report received

C. Parks & Recreation Committee

No Report received.

D. Zoning Inspectors Report

Report received

E. Sheriff's Report

Report received.

F. Zoning Board of Appeals

No Report received.

G. PDR Committee

Report received.



- H. **Fire Department**
Report received.
- I. **WAVE**
Report received.
- J. **Assessor Report**
Report received.

Old Business

New Business

A. Pfeffer, Hanniford & Palka Contract FY 2018-2020

Motion Whitney second Koch to accept Pfeffer, Hanniford & Palka Contract for FY 2018-2020. Roll call vote, all ayes and carried.

B. Cobblestone Farm Festival Permit

Motion Calleja second Westman to approve Cobblestone Farm Festival Permits for events on July 28-30, September 17, and October 29 with the contingency that there were no complaints from the previous event. All ayes and carried.

C. MTA Dues

Motion Westman second Whitney to pay MTA Dues in the amount of \$5,353 for 7/1/2017 thru 5/30/2018.

Motion Scharf second Koch to amend the motion to include paying \$160.59 for the Legal Defense Discretionary Fund with the MTA dues. Roll call vote. Westman aye, Whitney nay, Kingsley nay, Calleja aye, Scharf aye, Kleinshmidt nay, Koch aye. Carried.

Vote on main motion. Roll call vote, all ayes and carried.

D. Comcast Resolution

Motion Scharf second Whitney to accept Resolution #10-17 for the State of Michigan to support broadband in rural areas. Roll call vote, all ayes and carried

E. Discussion Proposed Fire Hall

Motion Westman, second Whitney to postpone Fire Hall discussion indefinitely.

Roll call vote. Westman aye, Whitney aye, Kingsley nay, Calleja aye, Scharf nay, Kleinshmidt aye, Koch aye. Carried.

F. Voting Equipment

1. Motion Westman second Scharf to accept Resolution #12-17 to apply for State Grant Funding for voting equipment 2017. All ayes and carried.
2. Motion Koch second Westman to approve the purchase of an extra tabulator, accessories, and training, for a total of up to \$7140.00. Roll call vote, all ayes and carried



WEBSTER TOWNSHIP

3. Motion Koch second Scharf to approve the disposal of old voting equipment by Hart when we pick up the new equipment. Roll call vote, all ayes and carried

4. Hart Software Agreement.

Postponed until next meeting due to schedule C of the agreement missing.

G. Assessor Expenditure

Motion Calleja second Koch to approve the assessor's expenditure of \$804.25 for a hotel stay for continuing education. Roll call vote, all ayes and carried

H. Budget Amendment

Motion Kingsley second Kleinschmidt to approve a budget amendment in the amount of \$4943.10 to GL #101-000-620-000 for Health Insurance Reimbursement in order to accurately budget for FY2018. Roll call vote, all ayes and carried.

I. Webster Historical Society

Motion Kingsley second Westman to pay the Webster Township Historical Society \$350 for keeping Webster Township records and to continue positive relations for Webster Township.
Roll call vote, all ayes and carried.

J. Washtenaw County Road Commission (WCRC)

Motion Kingsley second Koch to approve paying WCRC the first payment of \$140,651.90 for dust control, Jennings Road improvement, and North Delhi to Joy Road Road improvement.
Roll call vote, all ayes and carried.

Correspondence

Call to Public

Adjourn

Motion Kleinschmidt Koch second to adjourn the meeting at 10:22 p.m. All ayes. Motion carried.

Respectfully submitted,
Barbara Calleja, Clerk



WEBSTER TOWNSHIP

Webster Township Regular Board Meeting July 18, 2017

The Webster Township Board Meeting was called to order at 7:00 pm, by Supervisor John Kingsley on July 18, 2017 at the Township Hall, 5665 Webster Church Road Dexter, MI 48130.

Members present: Supervisor: John Kingsley, Clerk: Barbara Calleja, Treasurer: Carol Whitney, Trustees: Gary Koch, John Scharf, John Westman, Richard Kleinschmidt, Zoning Administrator: Randy Raiford, Deputy Clerk: Donna Whitney, and 7 citizens.

Meeting opened with the Pledge of Allegiance to the flag

Approve Minutes

Motion Koch second Westman to approve the minutes as presented of the Webster Township Board of Trustees Regular Board Meeting on June 20, 2017. All ayes, motion carried.

Supervisor Remarks

Agenda

Motion Westman second Koch to approve the agenda as amended to eliminate item #7, the SRSLY presentation. All ayes, motion carried.

SRSLY PRESENTATION -postponed to August 15

Call to Public

Reports

A. Treasurer's Report

Motion Calleja second Koch to accept Treasurer's report and pay bills as presented, as well as those anticipated bills received before the August 15, 2017 meeting.
Roll call vote. All ayes, motion carried.

B. Planning Commission

Report received

C. Parks & Recreation Committee

No Report received.

D. Zoning Inspectors Report

Report received

E. Sheriff's Report

Report received.

F. Zoning Board of Appeals

No Report received.

G. PDR Committee

Report received.

H. Fire Department

Report received.

I. WAVE

Report received.



Old Business

A. Hart Software Agreement

Motion Koch second Kleinschmidt to authorize Clerk Barbara Calleja to sign the Hart Software Agreement. All ayes, motion carried.

New Business

A. Huron River Watershed Council Dues

Motion Westman second Scharf to pay Huron Watershed Annual Membership Dues in the amount of \$634.70. Roll call vote. All ayes, motion carried.

B. Proposed Webster Fire Hall

Motion Scharf second Westman to approve a millage to be placed on the November ballot for 3.4 mils for public safety to replace the current millage, the intent is to cover the current shortfall in our public safety spending, capital improvements, and staffing needed to reduce the fire department response time.

Roll call vote. Westman aye, Whitney nay, Kingsley aye, Calleja aye, Scharf aye, Kleinschmidt aye, Koch nay. Motion carried.

Motion Westman second Koch to hold a special meeting tentative August 1, 2017 at 6:00 p.m. to discuss ballot language and any other business that needs to be attended to. All ayes, motion carried.

Correspondence

Call to Public

Adjourn

Motion Kleinschmidt second Westman to adjourn the meeting at 8:59 p.m. All ayes, motion carried.

Respectfully submitted,

Barbara Calleja, Clerk



WEBSTER TOWNSHIP

**Special Meeting of the
Webster Township Board Meeting
August 1, 2017, 6:00 p.m.**

The Webster Township Board Meeting was called to order at 6:00 p.m. by Supervisor John Kingsley on August 1, 2017 at the Township Hall, 5665 Webster Church Road Dexter, MI 48130.

Members present: Supervisor: John Kingsley, Clerk: Barbara Calleja, Treasurer: Carol Whitney, Trustees: Gary Koch, John Scharf, John Westman, Richard Kleinschmidt, Deputy Clerk: Donna Whitney, and 3 citizens.

Meeting opened with the Pledge of Allegiance to the flag

Supervisor Remarks

Approve Agenda

Motion Westman second Scharf to approve the agenda as presented. All ayes, motion carried.

Call to Public

Public Safety Millage

Motion Scharf, second Calleja that we adopt Resolution 14-17 dated August 1, 2017 at 6:25 p.m., pending a possible typographical change by our attorney.

Roll Call vote. Westman aye, Whitney nay, Kingsley aye, Calleja aye, Scharf aye, Kleinschmidt nay, Koch nay. Motion carried.

PDR Survey Proposal

Motion Westman second Whitney to approve the expenditure of PDR funds not to exceed \$500 to commission a survey and legal description of a public access easement associated with property 2011-4. Roll Call vote. All ayes, motion carried.

Call to Public

Adjourn

Motion Scharf second Koch to adjourn the meeting at 6:30 p.m. All ayes, motion carried.

Respectfully submitted,

Barbara Calleja, Clerk



WEBSTER TOWNSHIP

Webster Township Regular Board Meeting August 15, 2017

The Webster Township Board Meeting was called to order at 7:00 pm, by Supervisor John Kingsley on August 15, 2017 at the Township Hall, 5665 Webster Church Road Dexter, MI 48130.

Members present: Supervisor: John Kingsley, Clerk: Barbara Calleja, Treasurer: Carol Whitney, Trustees: Gary Koch, John Scharf, John Westman, Richard Kleinschmidt, Zoning Administrator: Randy Raiford, Deputy Clerk: Donna Whitney, and 8 citizens.

Meeting opened with the Pledge of Allegiance to the flag

Approve Minutes

Motion Koch second Westman to approve the minutes as presented of the Webster Township Board of Trustees Regular Board Meeting on July 16, 2017 and the Special Meeting held on August 1, 2017. All ayes, motion carried.

Supervisor Remarks

Agenda

Motion Kingsley second Koch to approve the agenda as amended to remove New Business item A "Zoning Ordinance Amendments" and replace it with "Dexter Historical Society." All ayes, motion carried.

Presentation SRSLY Dexter

Presentation by SRSLY Dexter on their Resolution to Protect Our Communities' Youth from the Marijuana Industry.

Call to Public

Reports

A. Treasurer's Report

Motion Calleja second Koch to accept Treasurer's report and pay bills as presented, as well as those anticipated bills received before the September 19, 2017 meeting.

Roll call vote. All ayes, motion carried.

B. Planning Commission

Report received

C. Parks & Recreation Committee

No Report received.

D. Zoning Inspectors Report

Report received

E. Sheriff's Report

Report received.

F. Zoning Board of Appeals

No Report received.

G. PDR Committee

Report received.



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- H. **Fire Department**
Report received.
- I. **WAVE**
No Report received.

Old Business

New Business

- A. **Dexter Historical Society**
Motion Kingsley second Westman to provide a service fee of \$250 to support the work of the Dexter Area Museum for Webster Township residents. Roll call vote. All ayes, motion carried.
- B. **Webster Fall Festival Permit**
Motion Whitney second Kleinschmidt to support the Webster Fall Festival to be held on September 23, 2017 on the Webster Archeological Park grounds and the Webster Township grounds behind and south of the Township Hall, with the provision to allow dogs on township property for demonstration purposes. All ayes, motion carried.
- C. **Pure Michigan Resolution #13-17**
Motion Westman second Calleja for Resolution #13-17 to show support of the Pure Michigan initiative. Roll call vote. All ayes, motion carried.

Correspondence

Call to Public

Adjourn

Motion Kleinschmidt second Koch to adjourn the meeting at 7:52 p.m. All ayes, motion carried.

Respectfully submitted,

Barbara Calleja, Clerk



**SPECIAL MEETING OF THE
WEBSTER TOWNSHIP BOARD OF TRUSTEES
August 22, 2017**

The Webster Township Special Board Meeting was called to order at 7:00 pm, by Supervisor John Kingsley on August 22, 2017 at the Township Hall, 5665 Webster Church Road, Dexter, MI 48130.

Members Present: Supervisor: John Kingsley, Clerk: Barbara Calleja, Treasurer: Carol Whitney, Trustees: Gary Koch, John Scharf, John Westman, Richard Kleinschmidt, Deputy Clerk: Donna Whitney and 6 citizens.

Meeting opened with the Pledge of Allegiance to the flag

Supervisor Remarks

Approve Agenda

Motion Westman second Koch to approve the agenda as presented.
All ayes. Motion carried.

Call to the Public

New Business

A. Franchise Agreement

Motion Kleinschmidt second Westman to grant consent for the transfer of indirect control of Fiber Technologies Networks, L.L.C to Crown Castle International Corp. to construct, install, and maintain telecommunications services in Webster Township. Roll call vote. All ayes. Motion carried.

B. Discussion with Township Attorney Regarding Ongoing Litigation

Motion Koch second Westman to move into closed session at 7:07 p.m. to discuss ongoing litigation with our township attorney. Roll call vote. All ayes. Motion carried

Motion Westman second Koch to close the closed session and move into open session at 8:47 p.m. All ayes. Motion carried



WEBSTER TOWNSHIP

Motion Kingsley second Westman to ask our insurance company to pay our attorney to get a transcript of the trial court proceedings from last Thursday, August 17, 2017, and ask for further review by our attorney.

Roll call vote. Westman aye, Whitney absent, Kingsley aye, Calleja aye, Scharf aye, Kleinschmidt aye, Koch, aye. Motion carried.

Call to the Public

Adjourn

Motion Kleinschmidt second Westman to adjourn the meeting. The meeting adjourned at 8:47 p.m. All ayes and carried.

Respectfully Submitted,

Barbara Calleja, Webster Township Clerk



WEBSTER TOWNSHIP

Webster Township Regular Board Meeting September 19, 2017

The Webster Township Board Meeting was called to order at 7:00 pm, by Supervisor John Kingsley on September 19, 2017 at the Township Hall, 5665 Webster Church Road Dexter, MI 48130.

Members present: Supervisor: John Kingsley, Clerk: Barbara Calleja, Treasurer: Carol Whitney, Trustees: Gary Koch, John Scharf, John Westman, Richard Kleinschmidt, Zoning Administrator: Randy Raiford, Deputy Clerk: Donna Whitney, and 54 citizens.

Meeting opened with the Pledge of Allegiance to the flag

Approve Minutes

Motion Westman second Calleja to approve the minutes as presented of the Webster Township Board of Trustees Regular Board Meeting held August 15, 2017 and the Special Meeting and Closed Session minutes held August 22, 2017. (Amending August 15, 2017 minutes to say approving July 18, 2017 minutes not July 16th.) All ayes, motion carried.

Supervisor Remarks

Agenda

Motion Scharf second Westman to approve the agenda as amended to include item J. under New Business "Public Safety Communication". All ayes, motion carried.

Call to Public

Reports

A. Treasurer's Report

Motion Calleja second Koch to accept Treasurer's report and pay bills as presented, as well as those anticipated bills received before the October 17, 2017 meeting.
Roll call vote. All ayes, motion carried.

B. Planning Commission

Report received

C. Parks & Recreation Committee

No Report received.

D. Zoning Inspectors Report

Report received

E. Sheriff's Report

Report received.

F. Zoning Board of Appeals

No Report received.

G. PDR Committee

Report received.

H. Fire Department

Report received.

I. WAVE

Report received.



New Business

A. O'Donnell Fireworks

Motion Scharf second Westman to approve the O'Donnell Fireworks permit for September 30, 2017 with no rain date scheduled. Roll call vote, all ayes and carried.

B. Millage Rates Approval

Motion Koch second Westman to approve millage rates set by the Headlee reduction as follows: Operating Fund at .7648; Public Safety at 1.9639; PDR at .4908. Roll Call vote, all ayes and carried.

C. Ordinance Amendments

1. Section 3.7.B.(12)(c): Applications for rezoning

Motion Scharf second Westman to adopt Zoning Ordinance Amendment 3.7.B. (12)(c) Roll Call vote, all ayes and carried.

2. Section 9.10.C.xix: Removal of private landing strips

Motion Scharf second Koch to adopt Zoning Ordinance Amendment 9.10.C.xix. Roll Call vote, Kingsley nay, Kleinschmidt nay, Koch aye, Scharf aye, Calleja aye, Whitney aye, Westman aye, motion carried.

3. Section 9.10.B.ix: Language regarding seasonal agri-tourism, line 1

Motion Scharf second Westman to adopt the first sentence of Zoning Ordinance Amendment 9.10.B.ix. *"Hay rides, pumpkin patches, corn mazes and Christmas tree farms conducted during the relevant planting, growing or harvest season, primarily during daylight hours, but only as an accessory use of the property where the principal use of the property is "Farm Operation: Crops" or "Farm Operation: Animals."*

Roll Call vote, Kingsley aye, Kleinschmidt aye, Koch nay, Scharf aye, Calleja aye, Whitney aye, Westman aye, motion carried.

Section 9.10.B.ix: Language regarding seasonal agri-tourism, line 2

Motion Kingsley second Scharf to adopt the second sentence of ordinance 9.10.B.ix *"Such uses set forth in the previous sentence shall not be expanded to include: (i) offering, selling, or serving alcoholic beverages for consumption on the premises; (ii) music, loudspeakers, gunfire, fireworks or other non-agricultural sounds audible outside the boundaries of the property; or (iii) wedding barns, event barns or use of the property or any portion to host weddings, parties, receptions or other special events."*

Roll Call vote, Kingsley aye, Kleinschmidt nay, Koch nay, Scharf aye, Calleja aye, Whitney aye, Westman aye, carried.

4. Section 2.10 and Land Division Ordinance Section 3: Adding of a definition of "Township Engineer"

5. Private Road Ordinance Section 3.1: Amendment to the definition of "Township Engineer"

Motion Scharf second to Westman to adopt Zoning Ordinance addition of Section 2.10



And Land Division Ordinance Section 3 and Private Road Ordinance Section 3.1: definition of "Township Engineer" Roll call vote, all ayes and carried.

D. Charter Renewal

Motion Kingsley second Westman to authorize Supervisor Kingsley to sign the Uniform Video Services Local Franchise renewal agreement with Charter and direct them to collect 5% franchise fee. Roll call vote, all ayes and carried.

E. Election Inspector Pay

Motion Whitney second Koch to compensate the Deputy Clerk for the August 2017 election by \$3 per hour for the 17 hours worked. Roll call vote. All ayes, carried.

F. Resolution #16-17

Motion Westman second Scharf to adopt resolution #16-17 to decline existing public safety millage. Roll call vote, Koch aye, Kleinschmidt aye, Scharf aye, Calleja aye, Kingsley aye, Whitney nay, Westman aye. Carried.

G. Resolution #17-17

Motion Koch second Scharf to adopt resolution #17-17 in opposition to open Mystic Ridge to Scully Rd. Roll call vote, all ayes, carried.

H. PDR Board Appointment

Motion Kingsley second Westman to appoint Julie Frost to the PDR Board to fill out the term respectfully resigned by Jean Cares which expires in January 2018. All ayes, carried.

I. PDR Appraisal

Motion Westman second Kingsley to approve the expenditure of PDR funds, not to exceed \$2500, for an appraisal on property identified on application 2006-1. Roll call vote, all ayes and carried.

J. Public Safely Communication

Discussion on the upcoming millage increase being put on the November 2017 election ballot and ways to get the word out to the public.

Correspondence

Call to Public

Adjourn

Motion Kleinschmidt second Koch to adjourn the meeting at 9:25 p.m.
All ayes, motion carried.

Respectfully submitted,

Barbara Calleja, Clerk



WEBSTER TOWNSHIP

MINUTES OF WEBSTER TOWNSHIP BOARD OF TRUSTEES SPECIAL MEETING October 10, 2017

The Webster Township Special Board Meeting was called to order at 7:00 pm, by Supervisor John Kingsley on October 10, 2017 at the Township Hall, 5665 Webster Church Road, Dexter, MI 48130. **Members Present:** Supervisor: John Kingsley, Clerk: Barbara Calleja, Treasurer: Carol Whitney, Trustees: Gary Koch, John Scharf, John Westman, Richard Kleinschmidt-absent, Deputy Clerk: Donna Whitney and 10 citizens.

Meeting opened with the Pledge of Allegiance to the flag

Supervisor Remarks

Approve Agenda

Motion Scharf second Koch to approve the agenda as presented. All ayes. Motion carried.

Call to the Public

New Business

A. Discuss Nixon settlement agreement with township attorneys.

Motion Westman second Scharf to move into closed session at 7:03 p.m. to discuss Nixon settlement agreement with township attorneys. Roll call vote. All ayes. Motion carried

Motion Westman second Scharf to direct attorneys to proceed as discussed in closed session. Roll call vote. Kingsley aye, Calleja nay, Whitney aye, Koch aye, Scharf aye, Westman aye, Kleinschmidt-absent. Motion Carried.

Call to the Public

Adjourn

Motion Westman second Scharf to adjourn the special meeting. The meeting adjourned at 8:27 p.m. All ayes and carried.

Respectfully Submitted,

Barbara Calleja, Webster Township Clerk



WEBSTER TOWNSHIP

Webster Township Regular Board Meeting October 17, 2017

The Webster Township Board Meeting was called to order at 7:00 pm, by Supervisor John Kingsley on October 17, 2017 at the Township Hall, 5665 Webster Church Road Dexter, MI 48130.

Members present: Supervisor: John Kingsley, Clerk: Barbara Calleja, Treasurer: Carol Whitney-absent, Trustees: Gary Koch, John Scharf, John Westman, Richard Kleinschmidt, Zoning Administrator: Randy Raiford, Deputy Clerk: Donna Whitney, and 3 citizens.

Meeting opened with the Pledge of Allegiance to the flag

Approve Minutes

Motion Koch second Kleinschmidt to approve the minutes as presented of the Webster Township Board of Trustees Regular Board Meeting held September 19, 2017 and the Special Meeting and Closed Session held October 10, 2017. All ayes and motion carried.

Supervisor Remarks

Agenda

Motion Westman second Koch to approve the agenda as amended to replace New Business item C, Arlington Woods, with PDR Expenditures. All ayes, motion carried.

Call to Public

Reports

A. Treasurer's Report

Motion Calleja second Koch to accept Treasurer's report and pay bills as presented, as well as those anticipated bills received before the November 20, 2017 meeting.

Roll call vote. All ayes, motion carried.

B. Planning Commission

Report received.

C. Parks & Recreation Committee

No Report received.

D. Zoning Inspectors Report

Report received.

E. Sheriff's Report

Report received.

F. Zoning Board of Appeals

No Report received.

G. PDR Committee

Report received.

H. Fire Department

Report received.

I. WAVE

Report received.



New Business

A. Snow Removal

Motion Kingsley second Koch to renew the contract with Milligan Landscaping for the same amount and conditions as last year. Roll call vote, all ayes, Whitney-absent. Motion carried.

B. Special Assessment Project

Motion Kleinschmidt second Westman to lower the assessments by 50% for the 2017 Chain of Lakes project to control invasive aquatic vegetation.

Roll call vote, all ayes, Whitney-absent. Motion carried.

C. PDR Expenditures

Motion Westman second Koch to approve the expenditure of PDR funds, not to exceed \$2,500, for an appraisal on property described in application 2011-1.

Roll call vote, all ayes, Whitney-absent. Motion carried.

Motion Westman second Calleja to approve the expenditure of PDR funds, not to exceed \$2,400, for the design, printing, and mailing with the December tax bills of a PDR newsletter.

Roll call vote, all ayes, Whitney-absent. Motion carried.

Motion Westman second Scharf to approve the expenditure of PDR funds, not to exceed \$750, for the purchase of ten Preserved Land signs at a cost of \$75 per sign.

Roll call vote, all ayes, Whitney-absent. Motion carried.

D. Recycling Invoice

Motion Westman second Koch to approve the invoice for recycling services for 2017-2018 with Western Washtenaw Recycling Authority in the amount of \$16,200.

Roll call vote, all ayes, Whitney-absent. Motion carried.

E. Public Safety Millage Mailing

Motion Kingsley second Calleja to approve a public information postcard mailing on our Public Safety Millage, not to exceed \$2000.

Roll call vote, all ayes, Whitney-absent. Motion carried.

F. Closed Session with Township attorney to discuss ongoing litigation.

Motion Kleinschmidt second Koch to move into closed session at 8:11 pm. to discuss ongoing litigation with township attorney.

Roll call vote, all ayes, Whitney-absent. Motion carried.

Motion Scharf second Westman to direct our township attorneys to proceed as discussed in closed session. Roll call vote, all ayes, Whitney-absent. Motion carried.



Correspondence

Call to Public

Adjourn

Motion Kleinschmidt second Scharf to adjourn the meeting at 9:30 p.m.
All ayes, motion carried.

Respectfully submitted,

Barbara Calleja, Clerk



WEBSTER TOWNSHIP

Webster Township Regular Board Meeting November 21, 2017

The Webster Township Board Meeting was called to order at 7:00 p.m. by Supervisor John Kingsley on November 21, 2017 at the Webster Township Hall, 5665 Webster Church Road Dexter, MI 48130. Members present: Supervisor: John Kingsley, Clerk: Barbara Calleja, Treasurer: Carol Whitney, Trustees: Gary Koch, John Scharf, John Westman, Richard Kleinschmidt, Zoning Administrator: Randy Raiford, Deputy Clerk: Donna Whitney, Assessor Bill Sinkule and 13 citizens.

Meeting opened with the Pledge of Allegiance to the flag

Approve Minutes

Motion Westman second Koch to approve the minutes as presented of the Webster Township Board of Trustees Regular Board Meeting held October 17, 2017, and the October 17, 2017 closed session minutes as presented. All ayes and motion carried.

Supervisor Remarks

Agenda

Motion Westman second Scharf to approve the agenda as amended to remove New Business item H, Fireworks Display, and replace it with Arlington Woods Private Road. All ayes, motion carried.

Call to Public

Reports

- A. Treasurer's Report**
Motion Calleja second Kleinschmidt to accept Treasurer's report and pay bills as presented, as well as those anticipated bills received before the December 19, 2017 meeting.
Roll call vote, all ayes and motion carried.
- B. Planning Commission**
Report received.
- C. Parks & Recreation Committee**
No Report received.
- D. Zoning Inspectors Report**
Report received.
- E. Sheriff's Report**
Report received.
- F. Zoning Board of Appeals**
Report received.
- G. PDR Committee**
Report received.
- H. Fire Department**
Report received.
- I. WAVE**
Report received.



New Business

A. External Communications

Discussion on using mass email to get information to our township citizens. Discussion on using our current website or a new website provider as a mode to get citizens signed up for the mass email.

B. Sheriff's Contract

Motion Scharf second Koch to enter into a contract agreement with the Washtenaw County Sheriff Contract at a cost of \$160,650 per Police Service Unit (PSU) per deputy for a one-year contract covering January 1, 2018-December 31, 2018. Roll call vote, all ayes, motion carried.

C. Social Media Policy

Discussion on adopting a Social Media Policy. The township will take this policy to our legal counsel and also ask them how to adopt a policy concerning how we properly get information to township board members electronically.

D. Wage Policy

Motion Westman second Koch to adopt Wage Policy #02-17 as presented to replace an existing policy in the employee handbook, adjusting how we use the term check and direct deposit. Roll call vote, all ayes, motion carried.

E. Resolution No. 18-17

Motion Kingsley second Koch to adopt Resolution No. 18-17 to improve the Mast/Huron River/Joy Road intersection, amending the resolution to include: Be it resolved that the Webster Township Board of Trustees ask the Washtenaw County Road Commission to investigate improving traffic flow and funding for the project. Roll call vote, all ayes, motion carried.

F. Dexter United Methodist Church Special Use Permit Revision

Koch recused himself prior to discussion.

Motion Scharf second Whitney to approve the Dexter United Methodist Church Special Use Permit Revision as recommended by the Webster Township Planning Commission. Roll call vote, Kleinschmidt nay, Scharf aye, Calleja aye, Kingsley nay, Whitney aye, Westman aye, motion carried.

G. Property Transfer Affidavit (PTA)

Motion Westman second Calleja to approve Resolution No. 19-17 to waive the penalty for late filing of property transfer affidavits. Roll call vote, all ayes, motion carried.

H. Arlington Woods

Motion Koch second Scharf to approve the Arlington Woods private road application. Roll call vote, all ayes, motion carried.

Correspondence

Call to Public

Adjourn

Motion Kleinschmidt second Scharf to adjourn the meeting at 8:44 p.m. All ayes, motion carried.

Respectfully submitted,
Barbara Calleja, Clerk



WEBSTER TOWNSHIP

**MINUTES OF WEBSTER TOWNSHIP BOARD OF TRUSTEES
SPECIAL MEETING
November 28, 2017**

The Webster Township Special Board Meeting was called to order at 7:00 pm, by Supervisor John Kingsley on November 28, 2017 at the Township Hall, 5665 Webster Church Road, Dexter, MI 48130. **Members Present:** Supervisor: John Kingsley, Clerk: Barbara Calleja, Treasurer: Carol Whitney, Trustees: Gary Koch, John Scharf, John Westman-absent, Richard Kleinschmidt and 5 citizens.

Meeting opened with the Pledge of Allegiance to the flag

Supervisor Remarks

Approve Agenda

Motion Koch second Scharf to approve the agenda as presented.
Roll call, all ayes, Westman absent and motion carried.

Call to the Public

New Business

A. Discuss ongoing litigation with township attorneys.
Motion Koch second Kleinschmidt to move into closed session at 7:05 p.m. to discuss ongoing litigation with township attorneys.
Roll call vote, Whitney aye, Kingsley aye, Calleja aye, Scharf aye, Kleinschmidt aye, Koch aye, Westman absent and motion carried.

Open session resumed at 9:35 pm.

Call to the Public

Adjourn

Motion Kleinschmidt second Koch to adjourn the special meeting. The meeting adjourned at 9:37 p.m. Roll call, all ayes and carried.

Respectfully Submitted,

Barbara Calleja, Webster Township Clerk



WEBSTER TOWNSHIP

Webster Township Regular Board Meeting December 19, 2017

The Webster Township Board Meeting was called to order at 7:00 p.m. by Supervisor John Kingsley on December 19, 2017 at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130. Members present: Supervisor: John Kingsley, Clerk: Barbara Calleja, Treasurer: Carol Whitney, Trustees: Gary Koch, John Scharf, John Westman, Richard Kleinschmidt, Zoning Administrator: Randy Raiford, Deputy Clerk: Donna Whitney and 14 citizens.

Meeting opened with the Pledge of Allegiance to the flag

Approve Minutes

Motion Westman second Koch to approve the minutes as presented of the Webster Township Board of Trustees Regular Board Meeting held November 21, 2017. All ayes, motion carried.

Motion Scharf second Kleinschmidt to approve the Special Meeting minutes and Closed Session minutes held on November 28, 2017 as presented. All ayes, motion carried.

Supervisor Remarks

Agenda

Motion Westman second Koch to approve the agenda as amended to move new business item D, Closed Session with Township Attorneys, to new business item E, replacing item D with PDR Expenditure and adjusting new business item C, Arlington Woods, and remove Master Deed. All ayes, motion carried.

Call to Public

Reports

A. Treasurer's Report

Motion Calleja second Koch to accept Treasurer's report and pay bills as presented, as well as those anticipated bills received before the January 16, 2018 meeting.
Roll call vote. All ayes, motion carried.

B. Planning Commission

Report received.

C. Parks & Recreation Committee

No Report received.

D. Zoning Inspectors Report

Report received.

E. Sheriff's Report

Report received.

F. Zoning Board of Appeals

Report received.

G. PDR Committee

Report received.

H. Fire Department

Report received.

I. WAVE

Report received.



New Business

A. Appointments

PDR Board appointments (2 year term): Julie Frost, Jerry Nordbloom
Planning Commission appointment: (3 year term): George Goodman
ZBA appointments (3 year term): Jennifer Simonds, Eugene Hopkins
Board of Review appointments (2 year term): Brant Savander, Larry Zahn
Compensation Commission (5 year term): Tom Bloomer

Motion Kingsley second Kleinschmidt to approve appointments.
All ayes, motion carried.

B. Hackbarth Fireworks

Motion Scharf second Calleja to approve a private non-commercial firework display on January 14, 2018, at 4785 Gregory Rd. All ayes, motion carried

C. Arlington Woods Development Agreement

Motion Koch second Whitney to approve the Arlington Woods Development Agreement. Roll call vote. Koch aye, Kleinschmidt aye, Scharf nay, Calleja aye, Kingsley aye, Whitney aye, Westman aye. Motion carried.

D. PDR Expenditure

Motion Westman second Koch to approve the expenditure of PDR funds, not to exceed \$1000.00, for an appraisal update on property described in application 2010-4. Roll call vote. All ayes, motion carried.

E. Closed Session with Township Attorney's to Discuss Ongoing Litigation

Motion Kingsley second Koch to move into closed session at 8:05 pm. to discuss ongoing litigation with township attorneys. Roll call vote. Koch aye, Kleinschmidt aye, Scharf aye, Calleja aye, Kingsley aye, Whitney aye, Westman aye. Motion carried
Open Session resumed at 9:40 p.m.

Correspondence

Call to Public

Adjourn

Motion Kleinschmidt second Scharf to adjourn the meeting at 9:41 p.m. All ayes, motion carried.

Respectfully submitted,
Barbara Calleja, Clerk