



**Webster Township Regular Board Meeting
January 15, 2019, 7:00 P.M.**

The Webster Township Board Meeting was called to order at 7:00 p.m. by Supervisor John Kingsley on January 15, 2019 at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130.

Members present: Supervisor: John Kingsley; Clerk: Barbara Calleja; Treasurer: Carol Whitney; Trustees: John Scharf, John Westman, Richard Kleinschmidt, Brant Savander; Zoning Administrator: Randy Raiford; Township Assessor: Bill Sinkule; Planning Commission Chair: Andrea Zamansky; Deputy Clerk: Donna Whitney and 22 citizens.

Meeting opened with the Pledge of Allegiance to the flag

Motion Kleinschmidt second Whitney to approve the minutes of the Webster Township Board of Trustees Regular Meeting held on December 18, 2018.

All ayes and carried.

Supervisor Remarks

Agenda

Motion Scharf second Calleja to approve the agenda as amended adding Item G. Board of Review Appointment.

All ayes and carried.

Call to the public

Public hearing on Recreational Marihuana

Public hearing minutes can be found at www.twp.webster.mi.us

Reports

A. Treasurer's Report

Motion Calleja second Savander to accept the Treasurer's report and pay bills as presented, as well as those anticipated bills received before the February 19, 2019 meeting.

Roll call vote, all ayes and carried.

B. Planning Commission

Report received.

C. Parks & Recreation Committee

No report received.

D. Zoning Inspectors Report

Report received.

E. Sheriff's Report

No report received.

F. Zoning Board of Appeals

No report received.



- G. PDR Committee**
Report received.
- H. Fire Department**
Report received.
- I. WAVE**
No report received.
- J. Assessing Report**
Report received.

Old Business

- A. Huron River Watershed Council Partnership 2019-2023**
No action taken.

New Business

- A. Recreational Marihuana Resolution and Ordinance**

Motion Scharf second Savander to adopt Resolution No. 01-19.
Roll call vote, all ayes and carried.

Motion Scharf second Savander to adopt Ordinance No. 01-19 to opt out of allowing recreational marihuana facilities within the boundaries of Webster Township at this time.
Roll call vote, all ayes and carried.

- B. PA 116**

Motion Calleja second Westman to approve the farmland agreement application (PA 116) for Base Lake Farm LLC's 234 acres in Webster Township.
Roll call vote, all ayes and carried.

- C. Poverty Exemption guidelines 2019**

Motion Kingsley second Savander to adopt the 2019 Webster Township Poverty Exemption Guideline.
Roll call vote, all ayes and carried.

- D. Fire Board Appointment**

Motion Kingsley second Kleinschmidt to approve the reappointment of John Westman to the Dexter Area Fire Department Fire Board to represent Webster Township for a term of 6 years.
All ayes and carried.

- E. Michigan Township Association (MTA) Resolution**

Motion Scharf second Whitney to adopt Resolution 02-19 as written, requesting MTA to be an intervening party in the ongoing Nixon vs. Webster Township litigation.
Roll call vote, all ayes and carried.



F. PDR Installment Payment

Motion Kingsley second Calleja to pay the approved PDR installment payment of \$12, 920.
Roll call vote, all ayes and carried.

G. Board of Review appointment

Motion Kingsley second Scharf to appoint Steve Zamansky to the Webster Township Board of Review for a 2-year term starting Jan 1, 2019.
All ayes and carried.

Correspondence

Call to Public

Concerns of the Board Members

Adjourn

Motion Kleinschmidt second Whitney to adjourn the meeting at 8:25 p.m.
All ayes and carried.

Respectfully submitted,
Barbara Calleja, Clerk



WEBSTER TOWNSHIP

Webster Township Regular Board Meeting February 19, 2019, 7:00 P.M.

The Webster Township Board Meeting was called to order at 7:00 p.m. by Supervisor John Kingsley on February 19, 2019 at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130. Members present: Supervisor John Kingsley; Clerk Barbara Calleja; Treasurer Carol Whitney; Trustees John Scharf, John Westman, Richard Kleinschmidt, Brant Savander; Zoning Administrator Randy Raiford; Assessor Bill Sinkule; Deputy Clerk Donna Whitney; and 7 citizens.

Meeting opened with the Pledge of Allegiance to the flag

Motion Kleinschmidt second Whitney to approve the minutes of the Webster Township Board of Trustees Regular Meeting held on January 15, 2019.
All ayes and carried.

Supervisor Remarks

Agenda

Motion Westman second Scharf to approve the agenda as presented.
All ayes and carried.

Call to the public

Reports

A. Treasurer's Report

Motion Calleja second Savander to accept the Treasurer's report and pay bills as presented, as well as those anticipated bills received before the March 19, 2019 meeting.
Roll call vote, all ayes and carried.

B. Planning Commission

Report received.

C. Parks & Recreation Committee

No report received.

D. Zoning Inspectors Report

Report received.

E. Sheriff's Report

Report received.

F. Zoning Board of Appeals

No report received.

G. PDR Committee

Report received.

H. Fire Department

Report received.

I. WAVE

No report received.



Old Business

New Business

A. St. Joseph Parish Summer Festival

Motion Whitney second Calleja to approve St. Joseph Parish Annual Summer Festival permit for the dates of July 19, 20, 21, 2019.
All ayes and carried.

B. St. Joseph Parish Performance Guarantee Return

Motion Calleja second Kleinschmidt to return the performance guarantee in the amount of \$4000.00.
Roll call vote, all ayes and carried.

C. Gordon Hall Days

Motion Westman second Calleja to approve a festival permit for Dexter Area Historical Society's Gordon Hall Days to be held June 22-23, 2019.
All ayes and carried.

D. Dexter Area Chamber of Commerce

No action.

E. PDR appointment

Motion Kingsley second Kleinschmidt to vacate the position of Jason Wiley from the PDR committee due to inability to participate. All ayes and carried.

F. FY 2019-2020 Budget Discussion

G. Fire Hall Discussion

Correspondence

Call to Public

Concerns of the Board Members

Adjourn

Motion Kleinschmidt second Savander to adjourn the meeting at 8:58 p.m.
All ayes and carried.

Respectfully submitted,
Barbara Calleja, Clerk



**ANNUAL MEETING BETWEEN WEBSTER TOWNSHIP BOARD OF TRUSTEES
AND WASHTENAW COUNTY ROAD COMMISSION - FEBRUARY 19, 2019, 6:00 PM**

The Annual Meeting between the Webster Township Board of Trustees and the Washtenaw County Road Commission was called to order at 6:25 p.m., by Supervisor Kingsley on February 19, 2019 at the Webster Township Hall, 5665 Webster Church Road Dexter, MI 48130. Members present: Supervisor John Kingsley; Clerk Barbara Calleja; Treasurer Carol Whitney; Trustees John Westman, Richard Kleinschmidt, John Scharf, Brant Savander; Zoning Administrator Randy Raiford; Assessor Bill Sinkule; Washtenaw County Road Commissioners Doug Fuller, Barbara Fuller, Rodrick Green; Washtenaw County Road Commission Staff Jim Harmon, Sheryl Soderholm Siddall, Tony Grubb; and 2 citizens.

Agenda:

1. A summary of 2019 Maintenance and Project Activities
2. Proposed 2019 Local Road projects and Dust Control Program and Matching Fund Allocations.

Public Participation

Adjourn

Motion Kleinschmidt second Whitney to adjourn the meeting at 7:56 p.m. All ayes. Carried
Respectfully submitted, Barbara Calleja, Clerk

A copy of the Washtenaw County Road Commission 2019 Annual Meeting Webster Township is available at www.twp.webster.mi.us



WEBSTER TOWNSHIP

Webster Township Regular Board Meeting March 19, 2019, 7:00 P.M.

The Webster Township Board Meeting was called to order at 7:00 p.m. by Supervisor John Kingsley on March 19, 2019 at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130. Members present: Supervisor John Kingsley; Clerk Barbara Calleja; Treasurer Carol Whitney; Trustees John Scharf, John Westman, Richard Kleinschmidt, Brant Savander; Zoning Administrator Randy Raiford; Deputy Clerk Donna Whitney; Assessor Bill Sinkule; and 10 citizens.

Meeting opened with the Pledge of Allegiance to the flag

Motion Calleja second Kleinschmidt to approve the minutes of the Webster Township Board of Trustees Regular Meeting held on February 19, 2019 and the February 19, 2019 Webster Township special meeting between the Washtenaw County Road Commission and the Webster Township Board of Trustees.

All ayes and carried.

Supervisor Remarks

Agenda

Motion Westman second Whitney to approve the agenda as amended to remove New Business L, PDR appointment.

All ayes and carried.

Call to the public

Public Hearing Budget FY 2020 see separate minutes or view online at www.twp.webster.mi.us.

Reports

A. Treasurer's Report

Motion Calleja second Savander to accept the Treasurer's report and pay bills as presented, as well as those anticipated bills received before the April 16, 2019 meeting.

Roll call vote, all ayes and carried.

B. Planning Commission

Report received.

C. Parks & Recreation Committee

No report received.

D. Zoning Inspectors Report

Report received.

E. Sheriff's Report

Report received.

F. Zoning Board of Appeals

No report received.



- G. PDR Committee**
Report received.
- H. Fire Department**
Report received.
- I. WAVE**
No report received.

Old Business

New Business

- A. Dexter Senior Center**
Motion Calleja second Scharf to approve the amended expenditure of \$8100.00 for services provided to citizens of Webster Township by the Dexter Senior Center.
Westman recused himself. Roll call vote, Whitney aye, Kingsley aye, Calleja aye, Scharf aye, Kleinschmidt aye, Savander aye, and carried.
- B. WAVE**
Motion Scharf second Savander to approve the expenditure of \$18,300.00 to WAVE for the transportation service they offer to the senior residents of Webster Township.
Roll call vote, all ayes and carried.
- C. Spring Clean Up Day**
Motion Kingsley second Whitney to set April 13, 2019 as Spring Clean Up Day in Webster Township.
All ayes and carried.
- D. Fire Hall Planning Budget and Changes**
Motion Scharf second Westman to spend no more than \$20,000.00 to downsize the fire hall design.
Roll call vote, Savander aye, Kleinschmidt aye, Scharf aye, Calleja aye, Kingsley aye, Whitney nay, Westman aye, and carried.
- E. Compensation Commission Report**
Motion Scharf second Calleja to adjust FY 2020 salaries at \$39,800.00, removing the insurance reimbursement for officer's salaries. Increase Trustees salaries by \$228.00, bringing their salary to \$4728.00 yearly, which represents an increase of 2.5%
Roll call vote, Westman aye, Whitney nay, Kingsley aye, Calleja aye, Scharf aye, Kleinschmidt nay, Savander aye, and carried.



F. Adopt Budget FY 2020

Motion Kingsley second Westman to adopt the Public Hearing version of the Proposed FY 2020 Budget as follows:

- The FY 2020 Budget is supported by:
 - .7594 mils for Operating Fund
 - 3.372mils for Public Safety Fund
 - .4873 mils for PDR Fund.
- Amending line item 101-209-718.000 Assessor retirement to be 7% of salary, and line item 101-412-718.000 Zoning Administrator retirement to be 7% of salary.
- Amending the Assessors salary by 6% to \$67,864.00.
- Amending the Trustees gross salary line item to be \$19,000.00 and the Trustees FICA line item to reflect the new salary.

Roll call vote, all ayes and carried.

G. Wage Resolution FY 2020

Motion Westman second Whitney to adopt Resolution No. 03-19 as presented for Administrator/Property Inspectors wage.

Roll call vote, all ayes and carried.

Motion Savander second Calleja to adopt Resolution No. 04-19 as amended for in house Assessors wage.

Roll call vote, all ayes and carried.

Motion Calleja second Scharf to adopt Resolution No. 05-19 as presented for Deputy Treasurers wage.

Roll call vote, all ayes and carried.

Motion Calleja second Scharf to adopt Resolution No. 06-19 as presented for Deputy Clerk wage.

Roll call vote, all ayes and carried.

Motion Scharf second Savander to adopt Resolution No. 07-19 as corrected to say Property Inspectors wage.

Roll call vote, all ayes and carried.

H. Wage Policy Appointed Boards FY 2020

Motion Scharf second Westman to adopt Wage Policies: Appointed Boards FY 2020.

Roll call vote, all ayes and carried.

I. Budget Policies FY 2020

Motion Calleja second Savander to adopt Budget Policies: FY 2020.

Roll call vote, all ayes and carried.



J. Annual Policy FY 2019-2020

Motion Whitney second Scharf to adopt Annual Policy FY 2019-2020 as amended.
All ayes and carried.

K. WAVE Representative Appointment

Barbara Calleja appointed as WAVE representative for Webster Township.

L. Ethics Policy-Review & Consideration for Adoption-Discussion

M. Budget Amendments

Motion Calleja second Savander to approve budget amendments for FY 2019

Election Worker Wages 101-191-707-000 in the amount of \$7241.00

AMAR Help 101-209-720-001 in the amount of \$5704.04.

Road Maintenance 101-449-813-000 in the amount of \$130,000. 00

DAFD 205-336-803-001 in the amount of \$25,104.12.

Construction in Progress 401-000-721-000 in the amount of \$16,583.80.

Roll call vote, all ayes and carried.

Correspondence

Call to Public

Concerns of the Board Members

Adjourn

Motion Kleinschmidt second Savander to adjourn the meeting at 10:08 p.m.

All ayes and carried.

Respectfully submitted,
Barbara Calleja, Clerk



Webster Township Regular Board Meeting April 16, 2019, 7:00 P.M.

The Webster Township Board Meeting was called to order at 7:00 p.m. by Supervisor John Kingsley on April 16, 2019 at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130. Members present: Supervisor John Kingsley; Clerk Barbara Calleja; Treasurer Carol Whitney; Trustees John Scharf, John Westman, Brant Savander; Richard Kleinschmidt absent; Zoning Administrator Randy Raiford; Deputy Clerk Donna Whitney; and 4 citizens.

Meeting opened with the Pledge of Allegiance to the flag

Motion Savander second Whitney to approve the amended minutes of the Webster Township Board of Trustees Regular Meeting held on March 19, 2019, correcting line item M to be FY 2020 and the road maintenance budget to be \$330,000.

All ayes and carried. Kleinschmidt absent.

Supervisor Remarks

Agenda

Motion Whitney second Scharf to approve the agenda as presented.

All ayes and carried. Kleinschmidt absent.

Call to the public

Reports

A. Treasurer's Report

Motion Calleja second Savander to accept the Treasurer's report and pay bills as presented, as well as those anticipated bills received before the May 21, 2019 meeting.

Roll call vote, all ayes and carried. Kleinschmidt absent.

B. Planning Commission

Report received.

C. Parks & Recreation Committee

No report received.

D. Zoning Inspectors Report

Report received.

E. Sheriff's Report

Report received.

F. Zoning Board of Appeals

No report received.

G. PDR Committee

Report received.

H. Fire Department

Report received.



I. WAVE

No report received.

Old Business

New Business

A. Schwarck Motorcycle Trials

Motion Calleja second Savander to approve the Schwarck Motorcycle Trials to be held on the Schwarck Farm scheduled for May 5, 2019 and October 20, 2019 with the contingency that there were no complaints from the previous event.

All ayes and carried. Kleinschmidt absent.

B. Webster Township Historical Society

Motion Westman second Whitney to approve the expenditure of \$350 to the Webster Township Historical Society for the keeping of historical records for Webster Township.

Roll call vote, all ayes and carried. Kleinschmidt absent.

C. Webster Township Historical Society Flea Market Permit

Motion Calleja second Whitney to approve a permit for the Webster Township Historical Society to hold a Flea Market on their grounds on Saturday, June 8, 2019 from 9:00 a.m. - 4:00 p.m.

All ayes and carried. Kleinschmidt absent.

D. St. Joseph Parish Signs

Motion Whitney second Calleja to allow St. Joseph Church to erect two temporary 8' x 8' signs near both their entrances to advertise their summer festival, to go up on Thursday, June 27, 2019 and be taken down Sunday, July 21, 2019.

All ayes and carried. Kleinschmidt absent.

E. WCRC Brine Agreement

Motion Kingsley second Scharf to authorize Dust Control agreement with Washtenaw County Road Commission in the amount of \$43,561.44 deducting the WCRC 2019 Conventional Matching Funds in the amount of \$21,780.72, for a balance to be paid of \$21,780.72 for three (3) solid applications of contract brine to all certified local gravel/limestone roads within the township. Roll call vote, all ayes and carried. Kleinschmidt absent.

F. WCRC Road Projects

Motion Scharf second Westman to authorize Supervisor Kingsley to enter into an agreement with the Washtenaw County Road Commission for the following proposed 2019 local road project: Merkel road, Zeeb road to Walsh road. Work to include heavy brushing, tree cutting, ditching, culvert installation, roadside berm removal, shaping the existing surface, the application of 6" (C.I.P) of 23a limestone (approximately 1.650 tons) with associated dust control and project restoration for an estimated project cost of \$205,000.

Roll call vote, all ayes and carried. Kleinschmidt absent.



G. MTA Nonpartisan Elected Officials Option

Motion Scharf second Savander to support a resolution that would allow township boards the option of holding township board member elections on a nonpartisan ballot.

Roll call vote, Savander aye, Scharf aye, Calleja aye, Kingsley aye, Whitney aye, Westman nay.

Carried. Kleinschmidt absent.

H. Fire Hall Update

Discussion

I. Ethics Policy

Discussion

J. PDR Expenditure

Motion Westman second Calleja to approve the additional expenditure of \$1602.00 for the purchase of the development rights on parcel identified as 2015-2 approved at the November 20, 2018 Board of Trustee's meeting, bringing the total expenditure to \$69,102.00.

Roll call vote, all ayes and carried. Kleinschmidt absent.

K. Disposal of Computers

Motion Savander second Whitney to approve disposing of 7 surplus township computers and peripherals, in a legal manner.

Roll call vote, all ayes and carried. Kleinschmidt absent.

Correspondence

Call to Public

Concerns of the Board Members

Adjourn

Motion Calleja second Savander to adjourn the meeting at 9:15 p.m.

All ayes and carried. Kleinschmidt absent.

Respectfully submitted,
Barbara Calleja, Clerk



Webster Township Regular Board Meeting May 21, 2019, 7:00 P.M.

The Webster Township Board Meeting was called to order at 7:00 p.m. by Supervisor John Kingsley on May 21, 2019 at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130. Members present: Supervisor John Kingsley; Clerk Barbara Calleja; Treasurer Carol Whitney; Trustees John Scharf, John Westman, Brant Savander; Richard Kleinschmidt; Zoning Administrator Randy Raiford; Township Assessor Bill Sinkule; Deputy Clerk Donna Whitney; and 15 citizens.

Meeting opened with the Pledge of Allegiance to the flag

Motion Whitney second Scharf to approve the minutes of the Webster Township Board of Trustees Regular Meeting held on April 16, 2019.

All ayes and carried.

Supervisor Remarks

County Administrator Gregory Gill

Agenda

Motion Calleja second Whitney to approve the agenda as amended, adding item F. Dexter Area Historical Society and item G. Webster Township 2019 Master Plan Survey, to new business.

All ayes and carried.

Call to the public

Reports

A. Treasurer's Report

Motion Calleja second Savander to accept the Treasurer's report and pay bills as presented, as well as those anticipated bills received before the June 18, 2019 meeting.

Roll call vote, all ayes and carried.

B. Planning Commission

Report received.

C. Parks & Recreation Committee

No report received.

D. Zoning Inspectors Report

Report received.

E. Sheriff's Report

Report received.

F. Zoning Board of Appeals

No report received.



G. PDR Committee

Report received.

H. Fire Department

Report received.

I. WAVE

No report received.

Old Business

A. Ethics Policy

Motion Savander second Whitney to accept the May 21, 2019 Webster Township Ethics Policy, as noted and amended tonight.

Roll call vote, all ayes and carried.

New Business

A. WCRC Road Projects

Motion Whitney second Westman to authorize Supervisor Kingsley to enter into a third agreement with the Washtenaw County Road Commission for the following proposed 2019 local road projects:

Huron River Drive, from N. Territorial Rd. to Walsh Rd. - work to include the spot application of 23a limestone (approx. 2700 tons) with associated dust control and project restoration for an estimated cost of \$50,600.00.

Gregory Rd. from Mast Rd. to Zeeb Rd. - work to include the spot application of 23a limestone (approx. 2600 tons) with associated dust control and project restoration for an estimated cost of \$48,700.00.

For a total of \$99,300.00

Roll call vote, Westman aye, Whitney aye, Kingsley aye, Calleja aye, Scharf nay, Kleinschmidt aye, Savander aye. Carried.

B. Decker Insurance Invoice

Motion Scharf second Savander to renew our Michigan Township Participating Plan Insurance Policy for a total annual premium of \$11,969 for coverage through 4/1/2020.

Roll call vote, all ayes and carried.

C. Fire Station Contracts

Motion Scharf second Kleinschmidt to authorize additional fee adjustments for the fire station design of \$8,700.00 for electrical engineering and photometric, and \$9,190.00 for mechanical and plumbing.

Roll call vote, Whitney nay, Kingsley aye, Calleja aye, Scharf aye, Kleinschmidt aye, Savander aye, Westman aye. Carried.



D. PDR Appointment (Webster Township Farmland and Open Space Board)

Confirmation of the appointment of Linda Hosford to the Webster Township Farmland and Open Space Board for a term ending 12/31/2020.

E. MTA Dues

Motion Scharf second Westman to approve paying MTA annual dues for 7/1/2019 through 6/30/2020 in the amount of \$5,753 plus an additional \$172.59 for the legal defense discretionary assessment, for a total of \$5925.59.

Roll call vote, all ayes and carried.

F. Dexter Area Historical Society

Motion Calleja second Westman to approve the expenditure of \$250.00 to Dexter Area Historical Society for continued public relations and keeping of Webster genealogy records.

Roll call vote, all ayes and carried.

G. Webster Township 2019 Master Plan proposed survey

Motion Scharf second Whitney to approve the expenditure of up to \$2500.00 for printing and postage to mail the 2019 summer tax bill together with the Webster Township 2019 Master Plan Survey, with the final version of the survey being approved by the township supervisor.

Roll call vote, all ayes and carried.

Correspondence

Call to Public

Concerns of the Board Members

Adjourn

Motion Kleinschmidt second Scharf to adjourn the meeting at 8:29 p.m.

All ayes and carried

Respectfully submitted,
Barbara Calleja, Clerk



Webster Township Regular Board Meeting June 18, 2019, 7:00 P.M.

The Webster Township Board Meeting was called to order at 7:00 p.m. by Supervisor John Kingsley on June 18, 2019 at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130. Members present: Supervisor John Kingsley; Clerk Barbara Calleja; Treasurer Carol Whitney; Trustees John Scharf, John Westman, Brant Savander; Richard Kleinschmidt; Zoning Administrator Randy Raiford; Deputy Clerk Donna Whitney; and 16 citizens.

Meeting opened with the Pledge of Allegiance to the flag

Motion Scharf second Kleinschmidt to approve the minutes of the Webster Township Board of Trustees Regular Meeting held on May 21, 2019.

All ayes and carried.

Supervisor Remarks

Agenda

Motion Scharf second Whitney to approve the agenda as amended adding item G: Washtenaw County Road Commission Representation, and item H: Encroachment Resolution #09-19.

All ayes and carried.

Call to the public

Reports

A. Treasurer's Report

Motion Calleja second Savander to accept the Treasurer's report and pay bills as presented, as well as those anticipated bills received before the July 16, 2019 meeting.

Roll call vote, all ayes and carried.

B. Planning Commission

Report received.

C. Parks & Recreation Committee

No report received.

D. Zoning Inspectors Report

Report received.

E. Sheriff's Report

Report received.

F. Zoning Board of Appeals

No report received.

G. PDR Committee

Report received.



H. Fire Department

No report received.

I. WAVE

Report received.

Old Business

New Business

A. Nixon Fireworks

Motion Calleja second Scharf to approve Nixon Fireworks to be held on August 3, 2019 with a rain date of August 4, 2019 at 5391 Daly Rd., Dexter, and on September 7, 2019 with no rain date to be held at 8787 Black Pine Lane, Whitmore Lake.

Roll call vote, all ayes and carried.

B. Webster Historical Society Gaming License

Motion Calleja second Whitney to grant the Webster Historical Society a Gaming License for a quilt raffle.

Roll call vote, all ayes and carried.

C. Performance Review set-up

Discussion

D. Construction/Demolition Waste Disposal and Open Burning

Discussion on putting together informational flyers for public outreach.

E. PDR Loan/Expenditure

Motion Westman second Scharf to approve the transfer of \$94,000 from the General Fund, no later than June 20, 2019 to the PDR Fund, to be paid back on or before February 1, 2020 with proceeds from the December 2019 tax collections.

Roll call vote, all ayes and carried.

Motion Westman second Calleja to approve the expenditure of PDR funds, not to exceed \$94,000, for the purchase of development rights on the property described in application 2011-1.

Roll call vote, all ayes and carried.

F. Washtenaw County Road Commission (WCRC) Herbicide Spraying

Motion Savander second Calleja to adopt Resolution #10-19 and authorize Supervisor Kingsley to draft and send to the WCRC in regards to the 2019 planned roadside spraying of herbicides; to express displeasure with timing and content of information; to request deferment of spraying Webster Township from 2019 to 2020; to request a price comparison of spraying versus mowing of roadsides; and how chemicals are mixed.

Roll call vote, all ayes and carried



G. Washtenaw County Road Commission Representation

Discussion took place with Sue Shink, Washtenaw County Commissioner.

H. Encroachment Resolution #09-19

Motion Whitney second Kingsley to adopt Resolution #09-19 to add a special assessment for WCRC Cost Recovery on Tax ID #C-03-11-300-018 summer tax bill.

Roll call vote, all ayes and carried.

Correspondence

Call to Public

Concerns of the Board Members

Adjourn

Motion Kleinschmidt second Savander to adjourn the meeting at 9:10 p.m.

All ayes and carried

Respectfully submitted,
Barbara Calleja, Clerk



WEBSTER TOWNSHIP

Webster Township Regular Board Meeting July 16, 2019, 7:00 P.M.

The Webster Township Board Meeting was called to order at 7:00 p.m. by Supervisor John Kingsley on July 16, 2019 at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130. Members present: Supervisor John Kingsley; Clerk Barbara Calleja; Treasurer Carol Whitney; Trustees John Westman, Brant Savander, Richard Kleinschmidt, John Scharf absent; Zoning Administrator Randy Raiford; Deputy Clerk Donna Whitney; and 38 citizens.

Meeting opened with the Pledge of Allegiance to the flag

Motion Kleinschmidt second Westman to approve the minutes of the Webster Township Board of Trustees Regular Meeting held on June 18, 2019.

All ayes and carried, Scharf absent.

Supervisor Remarks

Pfeffer, Hanniford & Palka Audit FY 2019

Motion Westman second Savander to accept the FY audit report 2019.

All ayes and carried, Scharf absent.

Agenda

Motion Westman second Kleinschmidt to approve the agenda as presented.

All ayes and carried, Scharf absent.

Call to the public

Reports

A. Treasurer's Report

Motion Calleja second Savander to accept the Treasurer's report and pay bills as presented, as well as those anticipated bills received before the August 20, 2019 meeting.

Roll call vote, all ayes and carried, Scharf absent.

B. Planning Commission

Report received.

C. Parks & Recreation Committee

No report received.

D. Zoning Inspectors Report

Report received.

E. Sheriff's Report

Report received.

F. Zoning Board of Appeals

Report received.



G. PDR Committee

Report received.

H. Fire Department

Report received.

I. WAVE

Report received.

Old Business

A. Open Burn & Demolition Flyer

Discussion on an informational flyer that will be created and available for public outreach.

A sample should be available to view at the August 20, 2019 meeting from Savander.

B. Performance Review

Supervisor Kingsley will develop an outline for review at August 20, 2019 meeting.

New Business

A. Escrow return

Motion Whitney second Savander to return Thomas Howe's escrow deposit for the property on Webster Church Rd.

Roll call, all ayes and carried, Scharf absent

B. Scully Road/Private Road

Motion Kingsley second Savander to set a public hearing for August 20, 2019, 7:00 p.m. for a variance, as provided for in Section 14, of the private road ordinance, requested by the residents of Scully Rd; designating Scully road, $\frac{3}{4}$ of a mile North of Walsh Rd, as a private road. All ayes and carried, Scharf absent.

C. Washtenaw County Road Commission Representation discussion

Supervisor Kingsley will create resolutions to be presented at the Webster Township Board of Trustees Regular Meeting on August 20, 2019 in regards to the representation model of the Washtenaw County Road Commission.

D. Website Development

A formal request, RFP, will be put together to solicit bids for the acquisition and sustainment of a new website for the township.

Correspondence

Call to the public

Adjourn



WEBSTER TOWNSHIP

Motion Kleinschmidt second Westman to adjourn the meeting at 9:33 p.m.
All ayes and carried, Scharf absent.

Respectfully submitted,
Barbara Calleja, Clerk



**Webster Township Regular Board Meeting
August 20, 2019, 7:00 P.M.**

The Webster Township Board Meeting was called to order at 7:00 p.m. by Supervisor John Kingsley on August 20, 2019 at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130. Members present: Supervisor John Kingsley; Clerk Barbara Calleja; Deputy Treasurer Lynda Savitski; Trustees John Westman, Brant Savander, Richard Kleinschmidt, John Scharf; Zoning Administrator Randy Raiford; Assessor Bill Sinkule, Deputy Clerk Donna Whitney; and 17 citizens.

Meeting opened with the Pledge of Allegiance to the flag

Motion Kleinschmidt second Savander to approve the minutes of the Webster Township Board of Trustees Regular Meeting held on July 16, 2019.
All ayes and carried.

Motion Scharf second Kleinschmidt to the support the Webster Township resolution acknowledging Carol Whitney's service to Webster Township for 13 years until her death on August 17, 2019.
All ayes and carried.

Agenda

Motion Scharf second Calleja to approve the agenda as presented.
All ayes and carried

Public Hearing Scully Road: See attached

Public Hearing opened at 7:19 PM
Public Hearing closed at 7:45 PM

Reports

A. Treasurer's Report

Motion Calleja second Scharf to accept the Treasurer's report and pay bills as presented, as well as those anticipated bills received before the September 17, 2019 meeting.
Roll call vote, all ayes and carried.

B. Planning Commission

Report received.

C. Parks & Recreation Committee

No report received.

D. Zoning Inspectors Report

Report received.

E. Sheriff's Report

Report received.

F. Zoning Board of Appeals

Report received.

G. PDR Committee

Report received.



H. Fire Department

Report received.

I. WAVE

No report received.

Old Business

A. Open Burn & Demolition Flyer

Deferred to the September 17, 2019 board meeting.

B. Performance Review

Deferred to the September 17, 2019 board meeting.

C. Washtenaw County Road Commission Representation Resolution 12-19

Motion Savander second Scharf to postpone until County Commissioner Sue Shink presents at our September 17, 2019, then action can be taken at the October 15, 2019 board meeting.

Roll call vote, all ayes and carried.

D. AMAR Review Presentation, Bill Sinkule

New Business

A. Scully Road/Private Road

Motion Scharf second Savander to go into closed session at 8:30 PM to hear the opinion of our township attorney.

All ayes and carried.

Motion Scharf second Kleinschmidt to go back into open session at 8:41 PM.

All ayes and carried.

Motion Savander second Westman to hire a professional engineering firm to evaluate the condition of Scully Road as required by the private road ordinance.

All ayes and carried.

Motion Scharf second Kleinschmidt to postpone the decision on the Scully private road ordinance until we receive the engineering report.

All ayes and carried.

B. Ethics Policy Review

C. Huron Watershed Invoice

Motion Scharf second Savander to approve paying membership dues to the Huron River Watershed Council in the amount of \$634.70.

Roll call vote, all ayes and carried.

D. Budget Amendments

Motion Kingsley second Scharf to approve a budget amendment eliminating line item 101-000-719-000 and adding line item 101-000-620-000. The amount will remain unchanged at \$5,381.24.

Roll call vote, all ayes and carried.



WEBSTER TOWNSHIP

E. Fire Hall Budget items

Motion Kingsley second Scharf to approve a contract not to exceed \$8000 to Macon Engineering.
Roll call vote, all ayes and carried.

D. Webster Fall Festival

Motion Scharf second Kleinschmidt to approve the Webster Fall Festival Permit for Saturday, September 28, 2019 with the understanding that dogs are allowed on the township grounds for demonstration purposes only.
All ayes and carried.

E. Deputy Treasurer Compensation

Motion Kingsley second Kleinschmidt to approve the compensation to the Deputy Treasurer at the Treasurer rate until a new Treasurer has been appointed and received the oath of office.
Roll call vote, all ayes and carried.

F. PDR Expenditure

Motion Westman second Calleja to approve the PDR expenditure of \$1250 as a 50% reimbursement to Spencer Ford for an environmental site assessment performed on August 20, 2018 by Envirollogic.
Roll call vote, all ayes and carried.

Correspondence

Call to the public

Concerns of the Board Members

Adjourn

Motion Kleinschmidt second Scharf to adjourn the meeting at 9:23 p.m.
All ayes and carried.

Respectfully submitted,
Barbara Calleja, Clerk



Webster Township Regular Board Meeting September 17, 2019, 7:00 P.M.

The Webster Township Board Meeting was called to order at 7:00 p.m. by Supervisor John Kingsley on September 17, 2019 at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130. Members present: Supervisor John Kingsley; Clerk Barbara Calleja; Deputy Treasurer Lynda Savitski; Trustees John Westman, Brant Savander, Richard Kleinschmidt, John Scharf; Zoning Administrator Randy Raiford; Assessor Bill Sinkule; Deputy Clerk Donna Whitney; and 48 citizens.

Meeting opened with the Pledge of Allegiance to the flag

Motion Calleja second Scharf to approve the minutes of the Webster Township Board of Trustees Regular Meeting; Scully Road Public Hearing and Closed Session held on August 20, 2019.
All ayes and carried.

Supervisor Remarks

Presentation by Sue Shink - Washtenaw County Road Commission Governance

Agenda

Motion Savander second Kleinschmidt to approve the agenda as presented.
All ayes and carried

Call to public

Reports

A. Treasurer's Report

Motion Calleja second Scharf to accept the Treasurer's report and pay bills as presented, as well as those anticipated bills received before the October 15, 2019 meeting.

Roll call vote, all ayes and carried.

B. Planning Commission

Report received.

C. Parks & Recreation Committee

No report received.

D. Zoning Inspectors Report

Report received.

E. Sheriff's Report

Report received.

F. Zoning Board of Appeals

Report received.

G. PDR Committee

Report received.



H. Fire Department

Report received.

I. WAVE

Report received.

Old Business

A. Open Burn & Demolition Flyer

Discussion

B. Performance Review

No discussion this month

New Business

A. Scully Road/Private Road

Motion Kingsley second Scharf to approve Resolution 11-19 granting a variance of the private road standards and approve Scully Road north of Walsh as a dead-end Private Road.

Roll call vote, all ayes and carried.

B. Road Millage Discussion

C. Millage Rates

Motion Calleja second Westman to accept 2019 Tax Rate Request at:

Operating at .7559

Public Safety at 3.356

PDR at .4851

Roll call vote, all ayes and carried.

D. Civil Infraction

Motion Scharf second Kingsley to accept the Consent Judgement on Dexter Pinkney Rd. property in violation of the Township Zoning Ordinance.

Roll call vote, all ayes and carried.

E. Treasurer Appointment

Motion Westman second Savander to appoint John Scharf as Township Treasurer to finish out the vacancy left by Carol Whitney's death, until the term ends in November 2020.

Roll call vote, Westman aye, Kingsley aye, Calleja nay, Scharf aye, Kleinschmidt aye, Savander aye, and carried.

F. Police Contract Extension

Motion Kingsley second Scharf to reaffirm the extension of the amended contract with the Washtenaw County Sheriff Office, dated January 1, 2012 and ending December 31, 2022.

Roll call vote, all ayes and carried.



WEBSTER TOWNSHIP

Correspondence

Call to the public

Concerns of the Board Members

Adjourn

Motion Kleinschmidt second Savander to adjourn the meeting at 9:36 p.m.

All ayes and carried.

Respectfully submitted,
Barbara Calleja, Clerk



WEBSTER TOWNSHIP

Webster Township Regular Board Meeting October 15, 2019, 7:00 P.M.

The Webster Township Board Meeting was called to order at 7:00 p.m. by Supervisor John Kingsley on October 15, 2019 at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130. Members present: Supervisor John Kingsley; Clerk Barbara Calleja; Treasurer John Scharf, Deputy Treasurer Lynda Savitski; Trustees John Westman, Brant Savander, Richard Kleinschmidt; Zoning Administrator Randy Raiford; Deputy Clerk Donna Whitney; and 10 citizens.

Meeting opened with the Pledge of Allegiance to the flag

Motion Kleinschmidt second Westman to approve the minutes of the Webster Township Board of Trustees Regular Meeting held on September 17, 2019.
All ayes and carried.

Supervisor Remarks

Agenda

Motion Scharf second Savander to approve the agenda as amended adding New Business item G, Special Meeting date for Fire Hall discussion and approval of tax bill inserts; and New Business item H, PDR Considerations.
All ayes and carried

Call to public

Reports

A. Treasurer's Report

Motion Calleja second Westman to accept the Treasurer's report and pay bills as presented, as well as those anticipated bills received before the November 19, 2019 meeting.
Roll call vote, all ayes and carried.

B. Planning Commission

Report received.

C. Parks & Recreation Committee

No report received.

D. Zoning Inspectors Report

Report received.

E. Sheriff's Report

Report received.

F. Zoning Board of Appeals

Report received.

G. PDR Committee

Report received.



H. Fire Department

Report received.

I. WAVE

Report received.

Old Business

A. Open Burn & Demolition Flyer

Discussion

B. Washtenaw County Road Commission Representation

Motion Kingsley second Scharf to approve Resolution #12-19 as amended.

Roll call vote, Savander nay, Kleinschmidt aye, Calleja aye, Kingsley aye, Scharf aye, Westman aye.

Carried.

New Business

A. Board Appointment

Motion Savander second Kleinschmidt to appoint Dan Munzel to the Webster Township Board of Trustees to fill out the vacant trustee term ending in November of 2020.

Roll call, all ayes and carried.

B. Planning Commission Zoning Ordinance Amendments

Motion Savander second Scharf to approve Resolution #16-19 to adopt amendments to the Webster Township Zoning Ordinance; Corrections to the Language Regarding Thoroughfares and Roads: Amendments of Zoning Ordinance Sections 2.10, 9.55.K.(2), 12.30.C. and 12.35.A.(1).

Roll call vote, all ayes and carried.

Motion Savander second Kleinschmidt to approve Resolution #17-19 to adopt amendments to the Webster Township Zoning Ordinance changing "Public Utilities" from a Permitted use to a Special Use in the Agriculture (AG) Zoning District, and adding "Public Utilities" as a Permitted Use in the Industrial (I) Zoning District: Amendments of Zoning Ordinance Sections 9.10.B., 9.10.C. and Section 9.40.B.

Roll call vote, Westman aye, Scharf aye, Kingsley aye, Calleja aye, Munzel abstained, Kleinschmidt, Savander. Carried.

Motion Scharf second Munzel to approve Resolution #18-19 to adopt amendments to the Webster Township Zoning Ordinance; Amendments to the language regarding the maximum height of buildings in the Public Land (PL) Zoning District: Amendments of Zoning Ordinance Section 9.50.D.(3)

Roll call vote, all ayes and carried.

C. Broadband Survey approval

Tabled until the October 29, 2019 Special Meeting.

D. Constable Subcommittee discussion

Kingsley will send out an email blast to recruit volunteers for an ad hoc committee to look into having a constable in Webster Township to help with citizen complaints.

E. Treasurer Resolution

Motion Kingsley second Kleinschmidt to approve Resolution #13-19 to authorize the current Treasurer, Deputy Treasurer, Clerk and Deputy Clerk to manage the Township's accounts at our various financial institutions.

Roll call vote, all ayes and carried.

F. ZBA Refund

No action taken.

G. Special Meeting announcement

A Special Meeting is scheduled for October 29, 2019 at 7 p.m. at the Township Hall to vote on the proposed Fire Hall, and to approve documents to be included in the winter tax bill mailing.

H. PDR Considerations

Motion Scharf second Savander to approve Marjorie Smyth to take necessary steps to transfer conservation easements from her late husband's trust to her individual trust.

Roll call vote, all ayes and carried.

Motion Westman second Calleja to join the Huron River Initiative and become a partner for Legacy Land Conservancy's Huron River Initiative project and to provide in-kind as well as Financial and Technical Assistance partner contributions in the total amount of \$156,000 over three years to this project.

Roll call vote, all ayes and carried.

Correspondence

Call to the public

Concerns of the Board Members

Adjourn

Motion Kleinschmidt second Scharf to adjourn the meeting at 9:50 p.m.

All ayes and carried.

Respectfully submitted,
Barbara Calleja, Clerk



**Webster Township Regular Board Meeting
November 19, 2019, 7:00 P.M.**

The Webster Township Board Meeting was called to order at 7:00 p.m. by Supervisor John Kingsley on November 19, 2019 at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130. Members present: Supervisor John Kingsley; Clerk Barbara Calleja; Treasurer John Scharf; Trustees John Westman, Brant Savander, Richard Kleinschmidt, Dan Munzel; Zoning Administrator Randy Raiford; Deputy Clerk Donna Whitney; and 8 citizens.

Meeting opened with the Pledge of Allegiance to the flag

Motion Kleinschmidt second Munzel to approve the minutes as presented of the Webster Township Board of Trustees Regular Meeting held on October 15, 2019 and the Webster Township Board of Trustees Special Meeting held on October 29, 2019.
All ayes and carried.

Supervisor Remarks

Agenda

Motion Scharf second Westman to approve the agenda as amended adding New Business item D, Huron River Watershed Board Appointment; and New Business item E, Consideration for approval of Amended Millage Rates.
All ayes and carried.

Call to public

Reports

A. Treasurer's Report

Motion Calleja second Savander to accept the Treasurer's report and pay bills as presented, as well as those anticipated bills received before the December 17, 2019 meeting.
Roll call vote, all ayes and carried.

B. Planning Commission

Report received.

C. Parks & Recreation Committee

No report received.

D. Zoning Inspectors Report

Report received.

E. Sheriff's Report

No report received.

F. Zoning Board of Appeals

Report received.

G. PDR Committee

No report received.



H. Fire Department

Report received.

I. WAVE

Report received.

Old Business

A. Open Burn & Demolition Flyer

New Business

A. Hackbarth Fireworks

Motion Calleja second Munzel to approve the Hackbarth fireworks display to be held on December 1, 2019 between 7:00-7:30 p.m. and lasting 10 minutes or less, on farmland located at 4785 Gregory Rd.

All ayes and carried.

B. Tax Over/Under Payment Policy

Motion Scharf second Westman to rescind the current Tax Over/Under Payment Policy No. 014, dated March 20, 2007 and approve Resolution No. 19-19 which adopts Policy No. 05-19, implementing a new Tax Over/Under Payment Policy, increasing the payment adjustment amount from \$1.00 or less to \$5.00

Roll call vote, all ayes and carried.

C. Road Funding Discussion

D. Huron River Watershed Board Appointment

Motion Westman second Savander to appoint Erica Perry as the Webster Township representative on the Huron River Watershed Council for a term of 3 years.

All ayes and carried.

E. Consideration for approval of Amended Millage Rates

Motion Scharf second Westman to approve amending 2019 millage rates for Public Safety to be 3.3564 and PDR to be .4850 and keeping the Operating millage rate at .7559.

Roll call vote, all ayes and carried.

Correspondence

Call to the public

Concerns of the Board Members

Adjourn

Motion Kleinschmidt second Scharf to adjourn the meeting at 8:44 p.m.

All ayes and carried.

Respectfully submitted, Barbara Calleja, Clerk



Webster Township Regular Board Meeting December 17, 2019, 7:00 P.M.

The Webster Township Board Meeting was called to order at 7:00 p.m. by Supervisor John Kingsley on December 17, 2019 at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130. Members present: Supervisor John Kingsley; Clerk Barbara Calleja; Treasurer John Scharf; Trustees John Westman, Brant Savander, Richard Kleinschmidt, Dan Munzel; Zoning Administrator Randy Raiford; Deputy Clerk Donna Whitney and Deputy Treasurer Lynda Savitski; and 6 citizens.

Meeting opened with the Pledge of Allegiance to the flag

Motion Munzel second Westman to approve the minutes as presented of the Webster Township Board of Trustees Regular Meeting held on November 19, 2019.
All ayes and carried.

Supervisor Remarks

Agenda

Motion Scharf second Savander to approve the agenda as amended moving New Business Item G to be New Business Item A, and adding a Road Commission discussion as Item K.
All ayes and carried.

Call to public

Reports

A. Treasurer's Report

Motion Calleja second Kleinschmidt to accept the Treasurer's report and pay bills as presented, as well as those anticipated bills received before the January 21, 2020 meeting.
Roll call vote, all ayes and carried.

B. Planning Commission

Report received.

C. Parks & Recreation Committee

No report received.

D. Zoning Inspectors Report

Report received.

E. Sheriff's Report

Report received.

F. Zoning Board of Appeals

Report received.

G. PDR Committee

Report received.



H. Fire Department

Report received.

I. WAVE

Report received.

Old Business

A. Open Burn & Demolition Flyer

Discussion

New Business

A. Full Time Position

Motion Scharf second Savander to approve creating a full time position of Administrative Assistant at the current rate of pay and referencing the employee handbook regarding benefits, beginning on January 1, 2020.

Roll call vote, all ayes and carried.

Motion Scharf second Kleinschmidt to approve an Administrative Assistant salary of \$33,800 per year, including a number to be determined equal to ½ of a single person's insurance premium, and to offer this position to Lynda Savitski.

Roll call vote, all ayes and carried.

B. Return of Meadowlark Builders Performance Guarantee

Motion Kingsley second Scharf to authorize the return of Meadowlark Builder's Performance Guarantee deposit of \$10,000, as the deficiencies stated in the Conditional Final Zoning Approval letter dated 7/2/19 have been met.

Roll call vote, all ayes and carried.

C. ZBA Alternate Appointment

Motion Kingsley second Munzel to approve re-appointing Constance Savander as the Zoning Board of Appeals alternate, for a 3 year term ending December 2022.

All ayes and carried.

D. ZBA Alternate Compensation

Motion Kleinschmidt second Westman to table a vote on compensation of the Zoning Board of Appeals alternate, sending the matter back to the ZBA to better define the responsibilities of ZBA members and the alternate. The ZBA will report back to the Board of Trustees.

All ayes and carried.

E. Board of Review Appointment

Motion Kingsley second Kleinschmidt to approve appointing Tracy Rose to the Township Board of Review, for a 2 year term ending December 2021.

All ayes and carried.



F. Holiday Schedule Amendment

Motion Munzel second Savander to amend the holiday office schedule, closing the office the day after Christmas, December 26, 2019 and having the office open normal hours on December 24, 2019.

All ayes and carried.

G. Fire Station discussion

Motion Scharf second Munzel to install a fire suppression system throughout the entire building of the new fire station.

Roll call vote, Westman nay, Scharf aye, Kingsley nay, Calleja aye, Munzel aye, Kleinschmidt nay, Savander nay, motion failed

Motion Scharf second Munzel to require a junior full-time fire fighter from the Dexter Area Fire Department to be a regular and ongoing participant in the design and construction of our fire station.

All ayes and carried.

H. Millage Discussion

Discussion

I. Late Tax Policy Discussion

Discussion

J. PDR Expenditure

Motion Westman second Munzel to approve the expenditure of PDR funds, not to exceed \$2,500, for the appraisal on property identified in application number 2017-4.

Roll call vote, all ayes and carried.

K. WCRC Discussion

Correspondence

Call to the Public

Concerns of the Board Members

Adjourn

Motion Kleinschmidt second Calleja to adjourn the meeting at 10:18 p.m.

All ayes and carried.

Respectfully submitted, Barbara Calleja, Clerk